

**City of Watertown
Public Works Commission
Tuesday, December 10, 2024**

1. Call to Order

Meeting called to order by Chairman Steve Board at 5:30 p.m.

Attendees: Alders Board, Bartz, and Wetzel, and Commissioner Thompson.

Also present: DPW Director/Engineer Andrew Beyer, Water Systems Manager Peter Hartz, Stormwater Project Manager Maureen McBroom, Assistant Water Systems Manager Tim Hayden, John Butt of Mead Hunt, Katie Vandenberg and Steve Wurster of Ruckert-Mielke, Eric Vieth and Justin Biskemper of Strand Associates, Zack Goodrow, and a resident by phone.

Tim Hayden

2. Comments and Suggestions from Citizens Present

No comments received.

3. Review and Approve Meeting Minutes

- a. Public Works Minutes from November 12, 2024 and November 20, 2024

Motion by Wetzel, supported by Thompson to approve the minutes of November 12, 2024 and November 20, 2024. Motion carried unanimously.

4. Business

- a. Review and take possible action: Wastewater Facilities Plan approval and public hearing date.

Motion by Thompson, supported by Wetzel to approve the Wastewater Facilities Plan as amended and contingent upon the completion of the Public Hearing date of December 17, 2024, before City Council. Motion carried unanimously.

- b. Review and take possible action: Approve and verify the remaining funding breakouts for the private lead service replacement program in census tracts (CT) CT1002, CT9620, and CT City Wide

Motion by Bartz, supported by Thompson, to approve and verify funding breakouts for the private lead service replacement program in census tract (CT) CT1002, CT9620, and CT City Wide remaining allocations and sources for the 2025 Private and Public Lead Service Replacement City Wide Program. Motion carried unanimously.

- c. Review and take possible action: Hire Mead Hunt to provide engineering design and construction related services for the biosolids dryer project for \$344,000.

Motion by Bartz, supported by Wetzel to approve the contract for Mead Hunt for the engineering design and construction related services for the Biosolids Dryer project totaling \$344,000. Motion carried unanimously.

- d. Review and take possible action: Approve the purchase of a Combination Sewer Cleaner Truck.

Motion by Thompson supported by Bartz to approve the purchase of a Combination Sewer Cleaner Truck for the not-to-exceed amount of \$475,0308 to R.N.O.W., Inc. Motion carried unanimously.

- e. Review and take possible action: Hire Strand Associates to complete phase 1 route refinement and preliminary design for the West Side Sanitary Sewer Interceptor project for \$28,500.

Motion by Wetzel, supported by Thompson to approve the Hiring of Strand Associates to complete phase 1 route refinement and preliminary design for the West Side Sanitary Sewer Interceptor project for \$28,500. Motion carried.

- f. Discussion: Storm Water Utility billing overview.

Maureen McBroom, Stormwater Program Manager, provided an overview of the storm water utility.

No action required.

- g. Review and take possible action: Hart Street Drainage Study.

Maureen McBroom, Stormwater Program Manager, provided an update of the Hart Street Drainage Study.

No action required.

- h. Review and take possible action: Modified US Cellular Lease Agreement for 106 Jones Street Communications Tower.

Motion by Board, supported by Bartz to approve the second amendment to tower and ground space lease between US Cellular and the city of Watertown located at 106 Jones Street, Watertown. Motion carried unanimously.

5. Adjournment

Motion by Wetzel supported by Thompson to adjourn. Motion carried unanimously.

Meeting adjourned at 7:02 p.m.

Respectfully submitted by Alderman Steve Board, Chair.