



TRANSIT COMMISSION MEETING MINUTES

MONDAY, AUGUST 18, 2025 AT 5:00 PM

WATERTOWN MUNICIPAL BUILDING, 106 JONES STREET, ROOM 2044

The Transit Commission met on the above date and time in person and virtually with the following members present: Tom Hahn, Michelle Bainbridge, David Applegarth, Laurie Grosenick, and Ald. Smith. Also in attendance was City Clerk Megan Dunneisen.

- 1. CALL TO ORDER** - Chair Hahn called the meeting to order at 5:00 pm.
- 2. REVIEW & APPROVE MINUTES**
 - A. Ald. Smith made a motion to approve the Transit Commission minutes from June 23, 2025, as presented, second by Grosenick and carried by unanimous voice vote.
- 3. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT** – John Will with Watertown Transit gave an update on vehicles.
- 4. REVIEW RIDERSHIP / FINANCIAL STATISTICS**
 - A. Taxi Stats were presented.
- 5. BUSINESS**
 - A. Dunneisen gave an Update on Transit Services Request for Proposals timelines – commission set evaluation committee meeting to a tentative date and time of October 9, 2025, at 10am.
 - B. Dunneisen gave an update on 2025 transit van procurement – Production on purchased van from Tesco has started.
- 6. SET NEXT MEETING DATE** - October 20, 2025, at 5pm.
- 7. ADJOURNMENT** - Ald. Smith made a motion to adjourn, second by Applegarth and carried by unanimous voice vote at 5:24 pm.

Respectfully Submitted,

Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the Clerk's Office.