

City of Watertown
Public Works Commission Meeting
October 8, 2024

Agenda

1. Call to Order by Alder Board at 5:30 PM. Alders Bartz, Wetzel, Smith, and Board, and Commissioner Thompson present.
Also present were Andrew Beyer, Public Works Director; Peter Hartz, Water Systems Manager; Mark Stevens, City Finance Manager; Stacy Winkelman, Operations Manager DPS; Maureen McBroom, Stormwater Manager; Fire Chief Tanya Reynen; Richie Piltz, Project Manager; Brian Roemer and Ariana Schmidt of Ehlers & Associates; and Robert Stocks; .
2. Comments and Suggestions from Citizens Present
 - A. None received.
3. Review and Approve Minutes
 - A. Public Works Commission minutes from September 24, 2024
 - i. Motion by Wetzel, supported by Thompson, to approve minutes as corrected.
Motion carried unanimously.
4. Business
 - A. Review and take action: Request to Remove Garbage/Recycling Charges at 201 S. Montgomery Street.

Motion by Smith, supported by Bartz, to authorize removal of the Garbage/Recycling charges at 201 S. Montgomery Street.

Passed unanimously.
 - B. Review and take possible action: Award 2028 Main Street Water & Sanitary Sewer Design Project to Robert E. Lee & Associates, Inc. for \$57,200

Motion by Thompson, supported by Smith, to accept the award of contract to Robert E. Lee & Associates for the 2028 Main Street Water & Sanitary Sewer Design Project for \$57,200.

Motion carried.
 - C. Review and take action: Approval of Change Order #3 for #13-24 Yard Waste Site Biofilter Construction: CJP Excavating LLC for \$16,260.72.

Motion by Smith, supported by Thompson to approve the Change Order #3 for #13-24 Yard Waste Site Biofilter Construction: CJP Excavating LLC for \$16,260.72.
Approved unanimously.
 - D. Review and take action: Approval of Change Order No. 2 for #5-24 2024 Storm System Cleaning & Televising: New Restoration and Recovery Systems, LLC dba Aqualiis for \$14,311.01.

Motion by Smith, supported by Wetzel, to approve the Change Order No. 2 for #5-24 2024 Storm System Cleaning & Televising: New Restoration and Recovery Systems, LLC dba Aqualiis for \$14,311.01. Motion approved unanimously.

E. Review and take possible action: Sidewalk repair order for 200 S. Third Street.

Motion by Smith, supported by Thompson to authorize the sidewalk repair order for 200 S. Third Street.

Motion carried.

F. Review and take action: Additional 2024 Street Resurfacing.

Motion by Smith, supported by Thompson to add resurfacing of S. Ninth Street – Clyman to Western Avenue; E. Milwaukee Street – S. Third Street to S. Fourth Street; and Spring Street – S. Fourth Street to S. Fifth Street; to the 2024 Resurface Program.

Motion Carried.

G. Review and take action: Change Order No. 2 with Payne and Dolan, Inc. for \$52,588.50.

Motion by Wetzel, supported by Bartz to approve Change Order No. 2 with Payne and Dolan, Inc. for \$52,588.50 for the 2024 Resurface Program.

Motion Carried.

H. Review and take possible action: Presentation by Ehlers & Associates 2024 Water Rate Study progress and summary of phase 1 findings.

Brian Roemer, Senior Municipal Advisor for Ehlers & Associates presented their findings from their Phase I study for a water rate case application to the PSC.

Motion by Bartz, supported by Wetzel to move forward with Phase II to file a conventional rate case application for test year 2025, in preparation for 2025 SDWFL.

Motion Carried.

I. Review and take possible action: Fire Department construction – essential equipment quotes for new Fire Station.

Motion by Bartz, supported by Wetzel to authorize purchase of the Phoenix G2 Alerting System via Gencom; Gencom Station Radios; Baycom Access Control; Camera Corner AV Equipment; Digicorp Cameras; and Convergent Solutions applied to the FFE budget for the new Fire Station, totaling \$511,970.07.

Motion Carried

5. Adjournment

A. Motion by Wetzel, seconded by Thompson to adjourn. Motion carried unanimously.

Meeting closed at 6:54 PM.

Respectfully submitted by Steve Board, chair.