

PLAN COMMISSION

MINUTES

March 10, 2025

The Plan Commission met on the above date in the Council Chambers.

The following members were present: Mayor McFarland, Alderman Blanke, Beyer, Kneser, Krueger, Lampe, Talaga, Zirbes

Also in attendance: Ruth Mack, William Wendorff, John Katisch, Mason Becker

1. Call to order

2. Approval of Minutes

A. Site Plan Review minutes February 24, 2025

B. Plan Commission minutes February 24, 2025

Motion to approve both sets of minutes was made by Krueger and seconded by Lampe, passed on unanimous voice vote.

3. Business

A. Public Hearing: 120 W. Main Street – request for a Conditional Use Permit (CUP) for Indoor Commercial Entertainment under Section 550-34B(2)(f)

No Public Comment.

B. Review and take action: 120 W. Main Street – request for a Conditional Use Permit (CUP) for Indoor Commercial Entertainment under Section 550-34B(2)(f)

Brian Zirbes presented the request for a CUP for 120 W. Main Street to the commission members.

Motion to approve with no conditions was made by Blanke, seconded by Talaga and passed on a unanimous voice vote.

C. Review initial resolution and make recommendation to Council: A portion of Cole Street Discontinuance of Public Way

Brian Zirbes presented the request to vacate a portion of Cole Street West of N. Second Street. The portion immediately to the West of Second St. will be 50' wide and that will narrow down to 30' beyond the first residential property. The purpose is to foster the development of an adjacent parcel to the North.

Motion to approve with no conditions and forward the resolution to the common council was made by Lampe, seconded by Kneser and passed on a unanimous voice vote.

D. Review and take action: 315 Mary Street offer to purchase city property.

Mason Becker was present to present the request to purchase the "triangle parcel" next to the adjacent stormwater retention pond for a residential development. Upon commission approval the Finance Committee will enter into negotiations for the terms of the sale.

Motion to approve considering the sale of 315 Mary Street and forwarding a positive recommendation to the Finance Committee was made by Kneser, seconded by Lampe and passed on a unanimous voice vote with Beyer abstaining.

E. Convene into closed session per 19.85(1)€ to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conduction other specified public business, whenever competitive or bargaining reasons require a closed session (Hart Street Drainage improvements)

Motion to convene to closed session made by Lampe, seconded by Blanke and passed on a unanimous roll call vote.

F. Reconvene into open session

G. Review and take possible action: Direct the Public Works Department on how to proceed regarding Hart Street Drainage Improvements

Motion to approve engineering staff, the mayor, and the city attorney to enter into negotiations with property owners to secure land needed Hart Street stormwater and drainage improvements was made by Krueger, seconded by Lampe and passed on a unanimous voice vote with Beyer abstaining.

All materials discussed at this meeting can be found at:

<https://cms4files.revize.com/watertownwi/March%2010,%202025%20PC%20Packet%20PUBLIC.pdf>

4. Adjournment (5:14pm)

Motion to adjourn was made by Blanke and seconded by Kneser and passed on a unanimous voice vote.

Respectfully Submitted,

Alderman Brad Blanke