

**City of Watertown**  
**Public Works Commission & Downtown Main Street Task Force Meeting**  
**August 27, 2024**

**Agenda**

1. Call to Order

Alder Board called the Public Works Commission to order at 5:31 p.m. and noted that all members were present.

Strategic Initiatives and Development Coordinator Mason Becker called the Downtown Main Street Task Force to order at 5:31 p.m., and noted a quorum was present.

Downtown Main Street Attendance-

Present: McFarland, Becker, Board, Elias, Hoffman, Grenwald, Beyer, Smith, Moldenhauer.

Virtual: Trego

Absent (excused): Purtell & Wagner

Also present: Steve Porter, WisDot Project Manager; Justin Schuler, raSmith; Fire Chief Reynan; Andrew Beyer, Public Works Director; Jaynellen Holloway, City Engineer; Peter Hartz, Water Systems Manager; Stacy Winkelman, Operations Manager and Mark Stevens, City Finance Director.

2. Comments and Suggestions from Citizens Present

None were given

3. Business

- A. Review and Take Possible Action: Approve license agreement between city of Watertown and New Cingular Wireless PCS, LLC (AT&T) for equipment located on the O'Connell Water Tower (Cellular Site WT/WI1058).

Motion by Alder Bartz, supported by Commissioner Thompson, to approve the licensing lease agreement between the city of Watertown and New Cingular Wireless PCS, LLC (AT&T) for equipment located on the O'Connell Water Tower, and to forward the resolution to the City Council.

Motion carried unanimously.

- B. Review and Take Possible Action: Fire Station alternate paving surface.

Motion by Commissioner Thompson, supported by Alder Bartz, to approve the alternate proposal of replacing the asphalt paving with concrete for the added cost of \$287,668.

Note: Funds provided through project contingency.

Motion carried unanimously.

- C. Review and Take Possible Action: Potential changes to downtown one-way streets and curb bump-outs, as part of the 2028 Main Street Reconstruction Project.

Becker introduced and reviewed the history of the Task Force and the status of the bump outs for the 2028 Main Street reconstruction project.

Beyer gave an overview of raSmith's work on evaluating one-way streets in the downtown and why Third St. and Fourth St. are being discussed right now.

Justin Schuler from raSmith gave a presentation on the firms' work on the study so far. The initial traffic counts and patterns within downtown Watertown. The study is happening in two phases; one in 2024, and one in 2025. Discussion followed.

Porter from WisDOT answered questions.

It is the recommendation that third and fourth streets be changed to two-way traffic.

On behalf of the Main Street Task Force – Motion by Alder Moldenhauer, seconded by Hoffman, to recommend modifying fourth and third streets from one-way to two-way streets at the time of the Main Street Reconstruction Project.

Motion carried unanimously by the Main Street Task Force.

Public Works discussed the recommendation.

Motion by Alder Smith, seconded by Alder Bartz, to support the recommendation of the Main Street Task Force to change Third and Fourth Streets to two-way streets in the downtown at the time of the Main Street Reconstruction Project.

Motion carried unanimously.

- D. Main Street Task Force Adjournment

Motion to adjourn the Task Force by Hoffman, seconded by McFarland.

Motion carried unanimously.

Task Force adjourned at 6:24 p.m.

- E. Review and Take Possible Action: Request for Solid Waste and Recycling Services to N856 N. Water Street for \$19.08/month.

Motion by Alder Wetzel, supported by Commissioner Thompson, to provide solid waste services to N856 N. Water Street for \$19.08/month.

Motion carried unanimously.

#### 4. Adjournment

- A. Motion by Alder Bartz, supported by Commissioner Thompson to adjourn

Motion carried unanimously.

Public Works Commission adjourned at 6:26 p.m.

Respectfully submitted, Steve Board, Chair.