

City of Watertown
Public Works Commission Meeting
August 13, 2024

Agenda

1. Call to Order by Alder Board at 5:30 p.m. Alders Bartz, Wetzel, Smith, and Board present.

Also present Andrew Beyer, Public Works Director; Stacy Winkelman, Operations Manager, DPW; Kristine Butteris, Director Parks and Recreation, and Maureen McBroom, Stormwater Manager

2. Comments and Suggestions from Citizens Present
 - A. None
3. Review and Approve Minutes
 - A. Public Works Commission minutes from July 23, 2024
 - i. Motion by Alder Wetzel, supported by Alder Bartz, to approve minutes as corrected. Motion carried unanimously.
 - B. Bike and Pedestrian Task Force Minutes from May 14, 2024
 - i. Motion by Alder Smith, supported by Alder Wetzel to accept the minutes as presented. Motion carried unanimously.
4. Business
 - A. Review and take possible action: Weed Ordinance Dispute – 118 N. Third Street.
 - i. Kristine Butteris presented the issues, noting that the property had changed hands during the time period notices were mailed to the property.
 - ii. Motion by Alder Bartz, supported by Alder Smith, to reduce the fee from \$500 to \$250. Motion carried unanimously.
 - B. Review and take possible action: S. Tenth Street pavement condition assessment – Western Avenue south to railroad tracks.
 - C. Review and take possible action: S. Tenth Street railroad crossing sidewalk condition assessment.
 - i. Commissioners agreed to combine item B and C.
 - ii. Motion by Alder Smith, supported by Alder Bartz, to add Tenth Street to the mix of the five-year street improvement plans. Motion carried unanimously.
 - D. Review and take possible action: Award Bike and Pedestrian Master Plan Project to HKGi for \$99,700 and enter into third-party agreement.
 - i. This is a TAP Grant for the Master Plan, 80% cost share by the grant, 20% cost to the city.
 - ii. Motion by Alder Smith, seconded by Alder Wetzel, with a positive recommendation by the Bike Task Force, to approve this contract with HKGi for \$99,700 and forward resolution to City Council. Motion carried unanimously.
 - E. Update, no action required: South Church Street Shared-Use Path Tap Grant.
 - F. Review and take possible action: Sidewalk repair orders for 116 E. Main Street and 214 N. Ninth Street

