

TRANSIT COMMISSION

March 8, 2022

4:30 p.m.

The Transit Commission met on the above date and time in person and virtually with the following members present: Michelle Bainbridge, Laurie Grosenick, and Tom Hahn (Virtually). Absent was Cathy Egan. Also in attendance were Jacob Maas, Paul (Passenger Transit, Inc.) virtually, and Megan Dunneisen.

1. Call to order

Dunneisen called the meeting to order at 4:53p.m.

2. Review & approve minutes of January 11, 2022

Motion was made by Grosenick to approve minutes of January 11, 2022, seconded by Bainbridge and motion was carried by unanimous voice vote.

3. Review of ridership/financial statistics

Reports reviewed, Dunneisen briefed on excel sheet reporting numbers.

4. Discussion on transit overview

Brief discussion on transit system in Watertown. Passenger Transit representative no longer online to discuss.

5. Update and discussion on service changes implemented due to COVID-19

Discussion on food deliveries and masks.

6. Update on vehicle procurements

Dunneisen reported on corresponds with the DOT. Currently no state approved vehicles to purchase.

7. Update on capital and operating grant applications for 2022

Discussed again that the grant application has been submitted for 2022. Currently DOT is behind and won't know anything until after 2021-year review is complete.

8. Review citizen communications received by city

No complaints received, brief discussion on procedures for no call no show and drive thru banking.

9. Set next meeting date

The next meeting date will be May 10, 2022, at 4:30 p.m.

10. Adjournment

Motion was made by Hahn to adjourn meeting at 5.27 p.m, seconded by Grosenick and motion was carried by unanimous voice vote.

Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the office the Finance Department.