

PLAN COMMISSION

MINUTES

February 24, 2025

The Plan Commission met on the above date in the Council Chambers.

The following members were present: Alderman Blanke, Beyer, Kneser, Krueger, Lampe, Zirbes

Also in attendance: Ruth Mack, Chris Oddo, Sonia Merkt, Mario Perez, Russ Stewart, Jacob Norberte, and Eric Halbur

1. Call to order

2. Approval of Minutes

A. Plan Commission minutes February 10, 2025

Motion to approve was made by Lampe and seconded by Kneser, passed on unanimous voice vote.

3. Business

A. Review and take action: 1222 Perry Way site plan review

Eric Halbur presented the plan for the storage, mechanical, and parking expansion for 1222 Perry Way. Brian Zirbes added presented additional information for the site plan including the conditions that they obtain required erosion control and stormwater permits and approval for the fire alarm and fire protection systems.

Motion to approve with the identified conditions was made by Lampe, seconded by Blanke and passed on a unanimous voice vote.

B. Review and take action: 1019 S. Fifth Street Certified Survey Map (CSM)

Ruth Mack was present to give an overview of the need for the CSM to change this from 2 to 4 sellable parcels. Brian Zirbes added that the lots would be general industrial and had the required frontage.

Motion to approve with no conditions was made by Lampe, seconded by Blanke and passed on a unanimous voice vote.

C. Review and take action: 300 S. Third Street proposed parking lot

Chris Oddo, a representative of the architect, was present to give an overview of the proposed parking lot for 300 S. Third Street. There is a letter of agreement from both adjacent property owners. Brian Zirbes noted the conditions that an erosion control and stormwater permit be obtained and a photometric plan that meets the ordinance be presented and engineering would also like curb cut, sidewalk and traffic control permits.

Motion to approve with the conditions noted above was made by Blanke, seconded by Kneser and passed on a unanimous voice vote.

All materials discussed at this meeting can be found at:

<https://cms4files.revize.com/watertownwi/February%2024,%202025%20Plan%20Commission%20Meeting%20Packet.pdf>

4. Adjournment

Motion to adjourn was made by Kneser and seconded by Lampe and passed on a unanimous voice vote.

Respectfully Submitted,

Alderman Brad Blanke