



June 10, 2026

Parks, Recreation, and Forestry Commission  
City of Watertown, Wisconsin

On behalf of the Watertown Clergy Roundtable, I am requesting a waiver of the \$150 fee for use of the Bentzin Family Town Square on Sunday, August 9, 2026 at 9:30am.

Now in its fourth year, our event is an ecumenical, community worship service and fellowship time, which we have held annually at the Town Square. While we are still finalizing details, we anticipate that participating congregations will include: Ebenezer Moravian Church, First Congregational United Church of Christ, Immanuel Evangelical Lutheran Church, Living Water Presbyterian Church, St. Paul's Episcopal Church, and Watertown Seventh-Day Adventist Church.

As community congregations, we are all non-profit organizations who serve the people of the City of Watertown and the surrounding area every day. There is no charge for attending this event, and the congregations will not financially benefit from hosting it. Other than a very limited amount of electricity, there should be no cost to the City.

There will be an offering collected during the worship service for Bread Basket, a local non-profit that helps our community with food and other material needs.

We requested this date and the forms we needed to submit back in February and were asked by city staff to wait for changes in the fee schedule and forms — changes that were made after our initial request. We are happy to pay the \$30 sound amplification fee, complete required forms, and provide certification of insurance as we have in the past.

We look forward to receiving your decision.

Thank you for your service to our City!

A handwritten signature in black ink that reads "Trevor Thom".

**Trevor Thom**  
*Director of Congregational Life*  
Immanuel Evangelical Lutheran Church