

Parks, Recreation, and Forestry Department

To: Parks, Recreation, and Forestry Commission

From: Andrea Draeger – Senior Center, Enrichment, and Office Manager

Date: 6/15/2026

Subject: 2026 Watertown Tennis Association facility use contract and waiver of fees

Background

Facility use agreements are being executed annually for organizations utilizing Parks & Recreation facilities. This agreement establishes clear expectations regarding facility use, scheduling, and applicable terms and conditions for use of Parks & Recreation facilities.

In addition, Watertown Tennis Association has requested consideration of a reduction or waiver of applicable facility use fees. During the June 1, 2026 Commission meeting, representatives outlined previous donations and investments made toward the tennis courts and related amenities. The organization also indicated they did not receive sufficient notice of the new facility use contract requirements and associated fees to allow for adjustments to participant registration fees for the current season.

Budget Goal

2. Maintain indoor and outdoor recreational facilities to enhance safety, overall health, and quality of life.

Financial Impact

Facility rental revenues contribute toward offsetting the costs of field preparation, maintenance, and ongoing upkeep of Parks & Recreation facilities. A reduction or waiver of fees would decrease cost recovery for these services.

Recommendation

Recommendation for approval of the facility use contract with Watertown Tennis Association with potential reduction in fees.

Motion to approve the facility use agreements with Watertown Tennis Association as presented, including approved applicable fees.