

**Common Council Minutes
October 18, 2022**

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, October 18, 2022. This meeting was open for attendance in the council chambers as well as virtually.

ROLL CALL

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Bartz, Licht, Smith, Schmid, Wetzel and Romlein. Absent was Ald. Ruetten. City staff present were City Attorney Steven T. Chesebro, Fire Chief Travis Teesh, Deputy Fire Chief Rauterberg, Police Chief Robert Kaminski, Finance Director Mark Stevens, Streets Director Stacy Winkelman, and City Clerk Megan Dunneisen.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American Flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, October 4, 2022. There being none, minutes were accepted as presented.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

None

REPORTS

(Complete minutes are open for public inspection in the Finance Department.)

The following reports were received and filed: Park, Recreation, and Forestry minutes from August 1, 2022, Senior Center Advisory Board minutes from August 17, 2022, Tourism Meeting minutes from September 8, 2022, Plan Commission minutes from September 26, 2022, Finance Committee minutes from September 26, 2022, Finance Committee minutes from October 4, 2022, and Site Plan Review Minutes from October 10, 2022.

COMMUNICATIONS & RECOMMENDATIONS

Mayor McFarland gave recognition to Brent Kurtz with the Fire Department for 20-years and Mathew Willmann with the Street Department for 5-years.

Watertown Fire Department Monthly Report for September and a Town Square update given.

NEW BUSINESS

Convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel of the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Ablelight, Inc. f/k/a Bethesda Lutheran Communities, Inc.)

Motion made by Ald. Licht to convene into closed session, second by Ald. Bartz and carried by roll call vote: Yes – 8 (Licht, Smith, Schmid, Wetzel, Romlein, David, Lampe, Bartz); No – 0: Abstain – 0.

Motion made by Ald. Schmid to convene into open session, seconded by Ald. Romlein and carried by unanimous voice vote.

Review and take action: Resolution to authorize the execution of a Settlement Agreement and Release in AbleLight, Inc. vs City of Watertown Ald. Lampe moved to approve resolution 9439 as presented, seconded by Ald. Davis and carried by unanimous voice vote.

Convene into closed session per § 19.85(e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Development Update)

Motion made by Ald. Bartz to convene into closed session, second by Ald. Licht and carried by roll call vote: Yes – 8 (Bartz, Licht, Smith, Schmid, Wetzel, Romlein, Davis, Lampe); No – 0; Abstain – 0.

Motion made by Ald. Schmid to convene into open session, seconded by Ald. Romlein and carried by unanimous voice vote.

Review and take action: Resolution to approve Development Agreement between City of Watertown, Wisconsin and Hearing Protection, LLC d/b/a Griffin Armament. Ald. Romlein moved to approve resolution 9440, seconded by Ald. Schmid and carried by roll call vote: Yes-8; No-0; Abstain-0.

ACCOUNTS PAYABLE

(Complete listing of accounts payable is open for public inspection the Finance Department.)

Certified accounts were presented. Ald. Romlein moved to pay all certified accounts, seconded by Ald. Wetzel and carried by roll call vote: Yes-8; No-0; Abstain-0.

MISCELLANEOUS BUSINESS

Cash and Investments - September 30, 2022

Payroll Summary - September 07, 2022 to September 20, 2022 and September 21, 2022 to October 4, 2022

Credit Card purchases over \$10K – September

LICENSES:

Ald. Lampe made a motion to approve the application for Temporary Class B License by Big Brother Big Sisters of South-Central Wisconsin for CMN Movie Night located at 308 E. Main Street on Dec 6, 2022, from 5:00 p.m. - 10:00 p.m., seconded by Ald. Bartz and carried by unanimous voice vote.

ORDINANCES

Ord. # 22-70 Adopt the Planned Unit Development - General Development Plan (GDP) Under Section 550-152 for 820 E. Main Street (PIN: 291-0815-0411-174) (Sponsor: Mayor McFarland Committee: Plan Commission, 1st Reading). Ald. Bartz moved for adoption of ordinance 22-70 on its 1st reading, seconded by Ald. Licht. Discussion on adding an auto repair shop to the Central District including looking into narrowing the scope on the city code, history of the location being an auto repair shop with two other shops in proximity, positive recommendation from Plan Commission and surrounding residents, location having good curb appeal, and sufficient parking to support the business needs. Motion was carried by roll call vote: Yes-8; No-0; Abstain-0. Ald. Bartz moved to suspend the rules to combine the 1st and 2nd reading of ordinance 22-70 to allow the planned development to proceed to open their business, seconded by Ald. Licht and carried by roll call vote: Yes-8; No-0; Abstain-0. Ald. Bartz moved for adoption of ordinance 22-70 on the 2nd reading, seconded by Ald. Licht and carried by roll call vote: Yes-8; No-0; Abstain-0.

Ord. # 22-71 Amend Chapter 550: Zoning Code, through the addition of language to Section 550-131.1A(8), Electronic Message Center Setbacks (Sponsor: Mayor McFarland, Committee: Plan Commission, 1st reading). Ald. Smith moved for adoption of ordinance 22-71 on its 1st reading, seconded by Ald. Bartz. Sonja Kruesel with Vandewalle and Associates spoke on the change only pertaining to business that already have existing manual backlit or internally luminated signs or logos being allowed to change over to electronic message signs. Requirements of the signs including no flashing or scrolling and change of content only allowed once every 60 seconds to reduce the nuisance of residential residents nearby. Motion was carried by roll call vote: Yes-8; No-0; Abstain-0.

Ord. # 22-72 Amend Chapter 550, Official Zoning Map of the City of Watertown (Sponsor: Mayor McFarland, Committee: Plan Commission, 1st reading). Ald. Lampe moved for adoption of

ordinance 22-72 on its 1st reading, seconded by Ald. Bartz and carried by roll call vote: Yes-8; No-0; Abstain-0.

RESOLUTIONS

Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.

Exh. 9431- Modify ARPA Fund (24) to be Called Non-Recurring Grants and Revenues (Sponsor: Mayor McFarland From: Finance Committee). Ald. Davis moved to adopt resolution 9431, seconded by Ald. Licht. Resolution will allow for all one-time grant funds to be added to account. Motion carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9432 - Resolution to apply for 2023 Recycling Grant (Sponsor: Mayor McFarland From: Finance Committee). Ald. Romlein moved to adopt resolution 9432, seconded by Ald. Wetzel and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9433 - Resolution to adjust 2022 payroll resolution to add Public Works Project Manager at grade M (Sponsor: Mayor McFarland From: Finance Committee). Ald. Lampe moved to adopt resolution 9433, seconded by Ald. Bartz and carried by roll call vote: Yes-7; No-0; Abstain-1 (Schmid).

Exh. 9434 - Resolution to adjust 2022 payroll resolution to set Stormwater Project Manager at grade M (Sponsor: Mayor McFarland From: Finance Committee). Ald. Lampe moved to adopt resolution 9434, seconded by Ald. Davis and carried by roll call vote: Yes-7; No-0; Abstain-1 (Schmid).

Exh. 9435 - Resolution to adjust 2022 payroll resolution to set Zoning Administrator at grade N (Sponsor: Mayor McFarland From: Finance Committee). Ald. Lampe moved to adopt resolution 9435, seconded by Ald. Davis and carried by roll call vote: Yes-7; No-0; Abstain-1 (Schmid).

Exh. 9436 - Resolution to adjust 2022 payroll resolution to set Assistant City Engineer at grade Q (Sponsor: Mayor McFarland From: Finance Committee). Ald. Bartz moved to adopt resolution 9436, seconded by Ald. Lampe and carried by roll call vote: Yes-7; No-0; Abstain-1 (Schmid).

Exh. 9437 - Resolution to enter into one-year contract with Passenger Transit, Inc, for shared-ride taxi service (Sponsor: Mayor McFarland From: Finance Committee). Ald. Romlein moved to adopt resolution 9437, seconded by Ald. Licht and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9438 – Resolution to enter into a one-year lease with Passenger Transit Inc. for shared-ride taxi service vehicles (Sponsor: Mayor McFarland From: Finance Committee). Ald. Licht moved to adopt resolution 9438, seconded by Ald. Lampe and carried by roll call vote: Yes-8; No-0; Abstain-0.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

No comments were received.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Romlein moved to adjourn, seconded by Ald. Schmid, and carried by voice vote at 7:50 p.m.

Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the office the Finance Department. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>