

**DRAFT RESOLUTION TO
UPDATE 2024 PAYROLL RESOLUTION
TO ADJUST PAY GRADE FOR WASTEWATER DIVISION
LABORATORY MANAGER GRADE J TO GRADE M**

**SPONSOR: MAYOR MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, the City of Watertown Wastewater Division Lab Manager position was placed at grade J on the 2024 payroll resolution; and,

WHEREAS, this position was recently vacated due to a retirement and the posting delayed until the position review process was completed; and,

WHEREAS, the job description and questionnaire for the position of Wastewater Lab manager was submitted to Carlson Dettmann for a market comparison and review; and,

WHEREAS, Carlson Dettmann has recommended that the Wastewater Lab Manager pay grade be adjusted to be placed at grade M on the pay table; and,

WHEREAS, the position was change was not necessarily anticipated with the 2024 budget, but due to staff turnover and vacancies this position will have little impact in the 2024 budget and does not increase the number of employees in the Wastewater Division.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE
CITY OF WATERTOWN, WISCONSIN:**

That the 2024 payroll resolution is amended to adjust the pay grade for the Wastewater Lab Manager from grade J to grade M.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED August 20, 2024

CITY CLERK

APPROVED August 20, 2024

MAYOR