



Office of the
Media and Communications Director
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July 18, 2024

TO: Members of the Finance Committee

2024 Reevaluation of Media Productions Manager Position

This memo requests permission to send the Media Productions Manager position description to Carlson Dettman for reevaluation. The reasons for this request are as follows:

1. The position has recently become vacant
2. The candidate pool for this position was uncommonly small the last time it was hired.
3. I believe that the pay may not be in-line with the responsibilities of this position.

Respectfully Submitted,

Lisa Famularo, Media and Communications Director

Attachment: Media Productions Manager Position Description