

(Department)

To: Library Board of Trustees

From: Peg Checkai-Library Director

Date: 9/4/2024

Subject: Repairs for RTU-1

Background

The RTU that operates the air conditioning in the Community Room continues to flip into emergency setting and shuts down. Surefire determined that the motor had failed.

Estimated costs for these parts is roughly \$3,010. We are estimating 6-8 hours of labor to replace the motor and VFD, and reprogram the unit. We also have around 4 hours from Brett's service call to diagnose the issue. Total cost range for everything is around \$4,860.

Budget Goal

Invests in the assessment, strategic planning and maintenance of our city buildings

Financial Impact

Additional unplanned expense for the 2024 budget

Recommendation

I recommend that the board approves replacement of the motor and VFD and that Peg reaches out to Surefire to contest the possible invoice based on the long standing, documented issue with this specific RTU

2024 Operational Goals

1. Proactively maintains and improves our parks and infrastructure in an effort to ensure quality, safety and compliance

2. Supports employee retention and growth, and also works to address critical staffing areas
3. Invests in the assessment, strategic planning and maintenance of our city buildings
4. Promotes and fosters innovative approaches for community development and growth
5. Maintains a safe and healthy community, and expands community education on safety and health