

## (Department)

To: Library Board of Trustees

From: Peg Checkai-Library Director

Date: 9/4/2024

Subject: Request to Fill

## Background

*Regina Thompson has submitted her resignation, effective September 27, 2024.  
I've include the Request to Fill in the packet*

## Budget Goal

Supports employee retention and growth, and also works to address critical staffing areas

## Financial Impact

Little to no impact on the 2024 budget. New team member would join at a lower hourly rate but increase the scheduled work hours.

## Recommendation

I recommend that the board approves the Request to Fill so that the library can maintain continuity of services.

## 2024 Operational Goals

1. Proactively maintains and improves our parks and infrastructure in an effort to ensure quality, safety and compliance
2. Supports employee retention and growth, and also works to address critical staffing areas
3. Invests in the assessment, strategic planning and maintenance of our city buildings
4. Promotes and fosters innovative approaches for community development and growth

5. Maintains a safe and healthy community, and expands community education on safety and health