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MEMO

TO: Chairperson Wetzel and Commission Members
FROM: Andrew Beyer, P.E.
DATE: July 20, 2023
RE: Public Works Commission Meeting of July 25, 2023

Agenda Item:

Review and take possible action: Sidewalk repair orders for 308 N Monroe St, 311 N Monroe St, 326 N Warren St, 400 N Warren St, 406 N Warren St, 408 N Warren St, 417 N Warren St, 420 N Warren St, and 503 N Warren St

BACKGROUND:

The Engineering Division received a sidewalk complaint regarding sidewalk condition at the following property address:

Site Address	Estimated cost not to exceed
308 N Monroe St	\$340.00
311 N Monroe St	\$346.80
326 N Warren St	\$272.00
400 N Warren St	\$775.20
406 N Warren St	\$244.80
408 N Warren St	\$340.00
417 N Warren St	\$306.00
420 N Warren St	\$306.00
503 N Warren St	\$666.40

A repair inspection report for the property with detailed estimate of cost to repair sidewalk and photos. Engineering is seeking approval to send letters via certified mail per Wisconsin State Statute noticing the property owner to repair sidewalk.

Enclosed: Repair notices