

## Parks, Recreation, and Forestry Department

To: Parks, Recreation, and Forestry Commission

From: Andrea Draeger – Senior Center, Enrichment, and Office Manager

Date: 4/20/2026

Subject: Facility use agreements – Cardinals

### Background

Every year we renew the facility use agreements with organizations that use our facilities throughout the year. The Cardinals organization has not rented facilities from the department in several years; therefore, this agreement represents a new facility use arrangement. The current agreement, including applicable fees and conditions of use, has been reviewed and signed by the organization's designated representative.

The organization is also requesting consideration of a reduction or waiver of applicable fees, specifically the seasonal concession permit fee of \$300. A reduction or waiver of any fees related to facility or field usage has not been offered to other organizations.

### Budget Goal

2. Maintain indoor and outdoor recreational facilities to enhance safety, overall health, and quality of life.

### Financial Impact

Facility rental revenues contribute toward offsetting the costs of field preparation, maintenance, and ongoing upkeep of Parks & Recreation facilities. A reduction or waiver of fees would decrease cost recovery for these services.

### Recommendation

Recommendation for approval of the facility use agreement with the Cardinals organization, including the applicable rental terms and conditions as presented.

Motion to approve the facility use agreements with the Cardinals organization as presented, including applicable fees and conditions of use.