

Parks, Recreation, and Forestry Department

To: Parks, Recreation, and Forestry Commission

From: Andrea Draeger – Senior Center, Enrichment, and Office Manager

Date: 4/20/2026

Subject: part-time employee task list

Background

The Parks, Recreation, and Forestry Department is requesting the addition of two positions to the part-time employee task list. Both positions were approved as part of the 2026 budget and reflect adjustments made to support operational and programming needs.

One position is being added in response to increased demand for recreation programs and services, allowing the department to maintain service levels and expand offerings to meet community needs.

The second position is being added as a seasonal role following the removal of a full-time aquatics position and to provide staffing flexibility while continuing to support aquatic programming and facility operations during peak seasonal demand.

Budget Goal

1. Maintain indoor and outdoor recreational facilities to enhance safety, overall health, and quality of life.

Financial Impact

These positions will be part-time and utilized based on operational need. Any associated costs will be managed within the department's approved budget and/or seasonal staffing allocations.

Recommendation

It is recommended that approval be granted to add these two positions to the Parks & Recreation Department's part-time employee task list.

Motion: approve the recreation and aquatics positions outlined to the department task list.