

Watertown Airport Commission  
1741 River Drive, Watertown, WI 53094 (920) 261-4567  
Meeting Minutes from Wednesday, December 13th, 2023

Attendance:

Alderman Bob Wetzel	Present
Dr. Terry Turke	Present
Tom Finnel	Present
Sean Lapp	Present
Jeff Baum, Airport Manager	Absent
Tom Klug	Present
Jerry Hepp	Present

Others:

Krys Brown, Wisconsin Aviation – Present  
Jeremy Roberts – MSA Engineering – Present

1. Dr. Terry Turke called the meeting to order at 5:15 PM
2. A motion to approve the minutes from November 8th was made by Tom Klug and seconded by Tom Finnel. Motion carried.
3. A motion to approve the November bills in the amount of \$12,646.01 was made by Jerry Hepp and seconded by Tom Klug. Motion carried.
4. Managers' Report
  - Reviewed the Monthly Airport Use report.
  - Discussed the two hangar leases were approved by Public Works.
  - Discussed that WI Aviation hosted a customer appreciation party Saturday, December 9<sup>th</sup>. It was well attended by most of the airport commission members and many customers.
  - Discussed that there was a hit and run on Sunday that a car ran into the Electric Vault that houses all the electric for the airport and damaged beyond repair the Beacon tower.
  - Discussed that the FAA/ADO (Airport District Office) has opted out of the biweekly Zoom meetings.
  - Discussed the 6 sewer/water laterals that were installed left a temporary patch on the taxiway that they will asphalt in the spring once it warms up.
5. Old Business:
  - Boomer Street – Boomer Street opened the new road on December 1<sup>st</sup>. Jeremy Roberts of MSA Engineering gave an update on what would be completed in the spring to close out that project.
  - The UPS parking lot will be discussed with the City on how to move forward and what will be charged for their use of the parking lot on airport property.
  - Krys Brown is waiting for an answer on whether or not there could be additional credits on the storm water for the airport due to the City having a storm water credit program in place.
6. Adjustment:
  - There being no further discussion, a motion for adjournment was made. Tom Klug and seconded by Sean Lapp.

Respectfully submitted by: Krys Brown

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\*Minutes are submitted unapproved\*