

**Watertown Senior Center
Advisory Board Minutes
October 15, 2024**

1. Call to Order

The Senior Center Advisory Board met in person on October 15, 2024, at 9:00 am. The meeting was called to order by director Andrea Draeger. Present: Betty Jimenez, Cathie Wallen, Kathleen Gillingham, Jammie Belstner, Dawn Justman, Peggy Brown. Not present: Mara O'Brien.

2. Review and Approve the August Minutes

Kathleen Gillingham motioned to approve the August 20, 2024 minutes as written. Betty Jimenez seconded. Motion carried.

3. Review and Approve the Monthly Financial Report

Jammie Belstner motioned to approve the August financial report as written. Cathie Wallen seconded. Motion carried.

4. Citizens to be Heard

There were none.

5. Business

a. Review and take action: appoint new board members

Peggy Brown was appointed as programming committee chair and Jammie Belstner was appointed as a member at large to the Senior Center advisory board. Kathleen Gillingham motioned to approve the appointments. Cathie Wallen seconded. Motion carried.

b. Review and take action: membership and renewal fees

The last time the membership fees were increased was at least 5-10 years ago. The membership fees will increase to \$12/city resident and \$18/non-city resident in 2025. The renewal letter will list perks of membership including free birthday meal, programs, presentations, ability to be on the advisory board, ability to have priority sign up for events, etc. The 25% discount to renew by January 31 and for new members will still apply. All new memberships and renewals should fill out a form for record keeping. Kathleen Gillingham motioned to approve the 2025 membership fees. Dawn Justman seconded. Motion carried.

c. Review and take action: reschedule December board meeting

The December board meeting occurs the same day as the holiday party. The new date will be December 10 at 9am. Kathleen Gillingham motioned to approve the rescheduled date. Cathie Wallen seconded. Motion carried.

d. Review and take action: 2025 holiday bingo dates

Some 2025 bingo dates will occur on holidays. It was determined that these should continue to be rescheduled to Tuesdays, with the exception of the week of the rummage sale. Betty Jimenez motioned to approve the rescheduled date. Cathie Wallen seconded. Motion carried.

6. Chairperson's Committee Report

a. Update Fundraising Committee on Current Efforts

The annual rummage sale was recapped with ideas for improvement next year, including to align with the all-city rummage sale. The next bake sale will be at the November election. The soup sale is scheduled for January 16, 2025. More ideas will be discussed with Dawn and Betty including a 50/50 raffle, brat fry, etc.

b. Update Membership Committee on Current Memberships and Renewals

Regular meet and greets will be scheduled for next year as the last was a great success. More discussion will occur soon with Kathleen.

c. Update Community Services Committee on Projects/Efforts

The suggestion box held a suggestion to create a "spread kindness" effort. Cathie will follow up with ideas.

d. Update Program Committee on Program Attendance & New Programs

Discussion occurred around a potential lunch or dinner for a lunch and learn with a sponsor to donate food, a casino night, craft fairs, etc. All future events will be ticketing for ease of entering and RSVP.

7. Director's Report

a. Updates

The board recapped the Senior Citizen Day event in August, rummage sale details, upcoming and future bake sales, catering options for events, putting board information on the city's website and social media, etc. The board is continuing to discuss removing certain expenses, such as cable tv and a second daily times subscription.

8. Adjournment

Next meeting is scheduled for Tuesday, December 10, 2024 at 9:00 am. Betty Jimenez motioned to adjourn. Jammie Belstner seconded. Motion carried.