

**RESOLUTION TO  
UPDATE LICENSE FEE SCHEDULE  
WATERTOWN DEPARTMENT OF PUBLIC HEALTH**

**SPONSOR: ALD DANA DAVIS AND ALD FRED SMITH  
FROM: WATERTOWN BOARD OF HEALTH**

**WHEREAS**, as an agent of the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP), the Department's local licensing fees are directly impacted by contractual requirements established by DATCP; and,

**WHEREAS**, in October 2025, the Wisconsin Legislature approved revisions to Wisconsin Administrative Code ATCP 72 governing Hotels, Motels, and Tourist Rooming Houses; and,

**WHEREAS**, the revised ATCP 72 includes increased licensing fees and establishes new and updated license categories, which are divided into three category types and further tiered based on the number of keyed units; and,

**WHEREAS**, as an agent health department, the Department is required to adopt and utilize the same license categories as those established under ATCP 72, and an updated fee schedule based on the ATCP 72 fees and categories has been prepared and attached; and,

**WHEREAS**, pre-inspection fees for Tourist Rooming House licenses have been adjusted based on an internal evaluation of the actual costs associated with staff time and departmental resources; and,

**WHEREAS**, a fifteen percent (15%) reimbursement fee has been added to base license fees to reimburse DATCP, as required under the Department's contractual agreement; and,

**WHEREAS**, the revised licensing fees shall take effect on April 1, 2026, as specified in ATCP 72; and,

**WHEREAS**, monthly chemistry inspections of recreational water facilities are conducted to ensure the safe operation of recreational water attractions for public health protection; and,

**WHEREAS**, Department policy provides that recreational water licenses which experience six consecutive months without a chemistry-related closure shall be removed from monthly chemistry inspections and returned to the routine annual inspection schedule, with monthly inspections to resume only if chemistry results are found to be out of range during a subsequent routine inspection; and,

**WHEREAS**, under this policy, twenty-one (21) of the twenty-seven (27) recreational water licenses have been removed from monthly chemistry inspections, while six (6) recreational water licenses have remained on monthly chemistry inspection status for eighteen (18) months or longer; and,

**WHEREAS**, when a recreational water license is ordered closed due to a chemistry violation identified during a monthly chemistry inspection, a Temporary Order to Cease Operations is issued along with a re-inspection fee of one hundred dollars (\$100.00), and if a second re-inspection is required due to continued chemistry noncompliance, an additional re-inspection fee of one hundred fifty dollars (\$150.00) is assessed; and,

**WHEREAS**, effective July 1, 2026, any recreational water facility subject to monthly chemistry inspections that is ordered closed during an inspection due to a chemistry violation shall be assessed a special re-inspection fee for noncompliance in the amount of five hundred dollars (\$500.00) per closure, in accordance with the proposed fee schedule provided.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

That the proper City Officials be and are hereby authorized to approve the Environmental Health Fee Schedule.

That this Resolution shall be in full force and effect upon its passage and adoption.

	YES	NO
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED February 16, 2026

CITY CLERK

APPROVED February 16, 2026

MAYOR