



TOWN SQUARE PROGRAMMING COMMISSION MINUTES

WEDNESDAY, MARCH 19, 2025 AT 12:00 PM

514 S. FIRST STREET, WATERTOWN ROOM

Virtual Meeting Info: <https://us06web.zoom.us/join> Meeting ID: 563 709 0828 Passcode: 53094 One tap mobile +16469313860

All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER: 12:03pm by Zimmerman (chair meeting today)

Present: Zimmerman, Bartz, Kaufmann, Schneekloth, Butteris, Juhl

2. REVIEW AND APPROVAL OF MINUTES

A. Review and Approve February Minutes – Kaufmann motioned, Schneekloth 2nd, All approved

3. REVIEW AND APPROVAL OF FINANCIAL REPORTS

A. Review Budget Modification Memo

B. Review and approve financial report – Schneekloth motioned, Bartz 2nd, all approved

4. CITIZENS TO BE HEARD

Each individual who requests to address the Council will be permitted up to three minutes for their comments.

5. BUSINESS

A. Discuss private events options & contacts – promote more private use at town square
- Moved to April

B. Discuss options for non-profits to make back fees – Moved to April
- 50/50 raffles at the beer tent
- Raffle license for City?
- Draft a policy for 50/50 or raffles at events

6. EVENT COORDINATOR'S REPORT

A. Review Coordinators Report Updates on Programming
- FCCU is also doing a sponsorship this year - that isn't on the list when it was printed
- Looking for sponsor for give away item for Birthday Bash
- Two bakeries in town committed so far to donate for Birthday Bash treats but still need a few more.
- Cousins Main Lobster is no longer coming to July 20th. 18 acres will be coming and possibly doing beer sales for the day.
- Still looking for sponsorships – lots of gaps yet for the season
- Maintenance at the square
- Cover on stage from RJ construction
- It will provide water proofing for bands
- New Taupe Tables are ready for use – Parks crew built them
- Lucky Leprechaun event – 65ish participants – very cold and windy.
- Check list for events – working through without assistant – trying not to let all the permits and deadlines for them fall through the cracks.

B. Discuss topics for agenda for next month- no specific recommendations.

7. ADJOURNMENT Kaufmann motioned, Schneekloth 2nd, all approved