

**RESOLUTION TO  
UPDATE LICENSE FEE SCHEDULE WATERTOWN DEPARTMENT OF PUBLIC HEALTH**

**SPONSOR: ALD DANA DAVIS AND ALD FRED SMITH  
FROM: WATERTOWN BOARD OF HEALTH**

**WHEREAS**, Watertown Department of Public Health is an agent of Wisconsin Department of Agriculture Trade and Consumer Protection (DATCP) to conduct inspections and licensing of retail food, lodging, and recreational establishments; and,

**WHEREAS**, as an agent of DATCP, our local fees are directly impacted by contractual requirements set forth by DATCP; and,

**WHEREAS**, at the end of each license year, our department is required to reimburse DATCP a defined percentage of each license fee issued during the license year July 1<sup>st</sup> through June 30<sup>th</sup>. The reimbursement fee was previously set at 12% of each license issued. DATCP recently updated the annual reimbursement schedule for 07/01/2025 to 13% through 06/30/2028 to 15%; and,

**WHEREAS**, after internal time and fiscal analysis, it was decided that we would no longer continue our agent contract with the Department of Professional Services for body art licensing and inspection. The following fee schedule has now been updated to remove those license categories.

**NOW, THEREFORE, BE RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

That the proper City Officials be and are hereby authorized to approve the Environmental Health Fee Schedule increasing the percentage reimbursed to DATCP from 12% to 15% and removing the Tattoo and Body Piercing categories.

That this Resolution shall be in full force and effect upon its passage and adoption.

	<i>YES</i>	<i>NO</i>
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED May 6, 2025

\_\_\_\_\_  
CITY CLERK

APPROVED May 6, 2025

\_\_\_\_\_  
MAYOR