

**City of Watertown  
Public Works Commission Meeting  
March 11, 2025**

1. CALL TO ORDER

Meeting called to order at 5:32 p.m. by Chair Steve Board.

Alders Bartz, Board, Smith, and Wetzel present.

Also present: DPW Director/Engineer Andrew Beyer, Water Systems Manager Peter Hartz, Stormwater Project Manager Maureen McBroom, Zach Goodrow Watertown Daily Times, and Kathleen Hassing of Applied Technologies.

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

- Everyone who would like to address the Committee will be permitted up to three minutes for their comments.

***No comments received.***

3. REVIEW AND APPROVE MINUTES

A. Public Works minutes from February 25, 2025

***Motion by Wetzel, supported by Bartz, to approve the minutes of February 25, 2025, with corrections. Motion carried unanimously.***

4. BUSINESS

- A. Review and take possible action: Approve 2024 Municipal Separate Storm Sewer System (MS4) Permit Annual Report Submittal to Wisconsin Department of Natural Resources

Report was presented by Maureen McBroom, who noted that the report is due to the state by March 31, 2025.

***Motion by Smith, supported by Wetzel, to approve 2024 Municipal Separate Storm Sewer System (MS4) Permit Annual Report Submittal to Wisconsin Department of Natural Resources and recommend submission.***

***Motion carried unanimously.***

- B. Review and take action: Extend Technical Services Agreement with Strand Associates, Task Order 20-05.

Current agreement has been in place since 2020 with Strand Associates.

***Motion by Bartz, supported by Smith to extend Technical Services Agreement with Strand Associates, Task Order 20-05 for the period from July 1, 2025 through July 2, 2030..***

***Motion carried unanimously.***

- C. Review and take action: Extend On-call General Water Engineering Support Services, Task Order 21-01.  
Extension will complete the lead pipe removal program.

***Motion by Bartz, supported by Wetzel, to extend On-call General Water Engineering Support Services, Task Order 21-01 from December 31, 2024, through December 31, 2027.***

***Motion carried unanimously.***

- D. Review and take possible action: Wastewater Facilities Plan project improvement plan for UV system upgrades and other immediate needs.  
The DNR has questioned the Wastewater Facilities Plan because the DOA population projection does not agree with the city's projection. The city's submittal was made five days prior to the DOA's new projections being published.

***Motion by Smith, supported by Bartz, that the DNR's position regarding the city's previously approved and submitted Wastewater Facilities Plan is unacceptable and that we direct the city attorney to pursue reasonable reconsideration of that plan.***

***Motion carried unanimously.***

- E. Review and take possible action: Award Contract #8-25 Western Avenue Water Main Relay to Forest Landscaping and Construction, Inc. for \$187,580.00.

***Motion by Bartz, supported by Board, to award Contract #8-25 Western Avenue Water Main Relay to Forest Landscaping and Construction, Inc. for \$187,580.00.***

***Motion carried unanimously.***

- F. Convene into closed session per §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Hart Street Drainage improvements)

***Motion by Wetzel, supported by Bartz, to convene into closed session.***

***Motion passed unanimously by roll call vote.***

- G. Reconvene into Open Session

***Motion by Bartz, supported by Wetzel, to reconvene into open session.***

***Motion carried unanimously by roll call vote.***

## 5. ADJOURNMENT

***Motion by Wetzel, supported by Bartz, to adjourn.***

***Motion carried unanimously.***

Meeting adjourned at 6:57 p.m..

Respectfully submitted by Steve Board, Chair.