



## **TRANSIT COMMISSION MEETING MINUTES**

**MONDAY, NOVEMBER 18, 2024 AT 5:00 PM**

**WATERTOWN MUNICIPAL BUILDING, 106 JONES STREET, ROOM 0041**

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The Transit Commission met on the above date and time in person and virtually with the following members present: Tom Hahn, David Applegarth and Laurie Grosenick, and Ald. Schmid. Absent was Michelle Bainbridge. Also in attendance was City Clerk Megan Dunneisen.

1. CALL TO ORDER – Chair Hahn called the meeting to order at 5:00 pm
2. REVIEW & APPROVE MINUTES
  - A. Ald. Schmid made a motion to approve the Transit Commission minutes from September 23, 2024, seconded by Grosenick and carried by unanimous voice vote.
3. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT - None
4. REVIEW RIDERSHIP / FINANCIAL STATISTICS
  - A. Taxi Stats were discussed – ridership down, could be due to staffing.
5. BUSINESS:
  - A. Ald. Schmid made a motion to select vehicle number 85 for disposal in 2025, seconded by Grosenick and carried by unanimous voice vote.
6. REVIEW CITIZEN COMMUNICATIONS AND REPORTS
  - A. Quarterly Driver Report - None
  - B. Quarterly Vehicle Maintenance Report – Commission discussion on transit vehicles and maintenance. Watertown Transit Mechanic, John, was present to address any questions or comments regarding vehicle maintenance.
  - C. Complaint Log – no additions since last meeting.
7. SET NEXT MEETING DATE – Next meeting date will be January 27, 2025, at 5:00pm
8. ADJOURNMENT Ald. Schmid made a motion to adjourn, seconded by Grosenick and carried by unanimous voice vote at 5:36 pm.

Respectfully submitted,  
Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the office of the Finance Department