

LICENSING BOARD

Wednesday March 8, 2023

The Licensing Board met on the above date at 4:15 p.m. in person at the Municipal Building 106 Jones St in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Bartz, Ald. Smith, and Erin Schroeder. Virtually attending was Cheri Martin. Staff present were: Police Chief Robert Kaminski, Assistant Police Chief Ben Olson, City Attorney Steven T. Chesebro, and City Clerk Megan Dunneisen.

1. **Call to order:** Mayor McFarland called the meeting to order at 4:15 p.m.
2. **Review and approve minutes:** Ald. Bartz moved to approve the minutes of January 11, 2023, and as presented, seconded by Ald. Smith, and carried by unanimous voice vote.
3. **Business:**
 - A. Review and take action: applications for Temporary "Class B" Licenses for the Whiskey and Wine Walk event hosted by Watertown Chamber of Commerce on April 29, 2023, during the hours of 9am-5pm. Locations include Ava's Posh Boutique, 209 E. Main St., Bradow Jewelers, 217 E. Main St., Cental Block, 416 E. Main St., Chandler House Bakery, 411 E. Main St., Draeger's Floral, 616 E. Main St., Literatus & Co, 401 E. Main St., and Studio 9, 9 E. Main St. (all other locations are licensed establishments). Motion by Ald. Smith to approve the above listed licenses, seconded by Schroeder and carried by unanimous voice vote.
 - B. **Convene into Closed Session** pursuant to Wis. Stats. 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such a person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held to discuss specific licenses: Operator License: Elizabeth Bergemann Motion by Ald. Bartz, seconded by Schroeder to proceed into closed session and was carried by roll call vote (all in favor).
 - C. **Reconvene to open session:** Motion by Schroder, seconded by Ald. Smith to return to open session and was carried by roll call vote (all in favor).
 - D. **Review and take action:** application for operator's licenses from Elizabeth Bergemann. Ald. Smith made a motion to deny the operator's license based on

guidelines of the Watertown Licensing Board Category V, seconded by Ald. Bartz and carried by unanimous voice vote.

- E. **Review:** Special Events report from Clerk's office. A report was provided and there were no questions.
- F. **Review:** Operator's List from Clerk's office. A report was provided and there were no questions.
- G. **Review:** Police Report from Police Department. The chief provided a report.

- 4. **Adjournment:** Ald. Smith moved to adjourn the meeting, seconded by Schroeder, and carried by unanimous voice vote at 4:35 p.m.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.