



## **LICENSING BOARD MEETING MINUTES**

**WEDNESDAY, AUGUST 09, 2023 AT 4:15 PM**

**WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, ROOM 0041**

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The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Blanke, Cheri Martin, Erin Schroeder, and Ald. Smith (arriving at 4:22pm). Staff present were: Police Chief Robert Kaminski, Assistant Police Chief Ben Olsen, City Attorney Steven Chesebro, and City Clerk Megan Dunneisen.

1. **CALL TO ORDER** Mayor McFarland called the meeting to order to order at 4:15pm
2. **REVIEW AND APPROVE MINUTES**
  - A. Schroeder made a motion to approve the Licensing Board meetings minutes from July 12, 2023, seconded by Ald. Blanke and carried by unanimous voice vote.
3. **BUSINESS**
  - A. Report: Meeting start time of 4:30pm September 2023 - May 2024 – all members are okay with this change.
  - B. Ald. Blanke made a motion to approve the application for “Class B” Malt and Liquor from The Score Sports Bar (Jaime Ellis, Agent) located at 300 N. 4th St, Watertown, WI 53094 (Currently licensed to Yangers), seconded by Schroeder and carried by unanimous voice vote
  - C. Mayor McFarland made a motion to approve the Application for “Class B” Malt and Liquor from ABW Enterprise LLC DBA Mobay Wine and Dine (Aston Boyd, Agent) located at 301 E. Main St. Watertown, WI 53094, seconded by Martin and carried by unanimous voice vote.
  - D. Schroeder made a motion to approve the application for Temporary Class “B” License from the Watertown Elks Lodge for the Elks Music and Bean Bag Fundraiser located at 117 N 1st St. on August 19, 2023 during the hours of 10:00am - 7:00pm, seconded by Martin and carried by unanimous voice vote.
  - E. Ald. Blanke made a motion to approve the application for Temporary Class “B” License for the Sounds of Summer Concert Series by the Main Street Program located at 1 West Main Street (Town Square) on August 24, 2023 during the hours 6pm-10pm, seconded by Martin and carried by unanimous voice vote.
  - F. Martin made a motion to approve the application for Temporary Class “B” License for the Sounds of Summer Concert Series by the Main Street Program located at 1 West Main Street (Town Square) on August 26, 2023 during the hours 6pm-10pm, seconded by Schroeder and carried by unanimous voice vote.
  - G. Schroeder made a motion to convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such a person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held to discuss specific licenses: Application for operator license: George Melville, seconded by Ald.

Blanke and carried by roll call vote of Yes: 5 (Schroeder, Martin, Ald. Blanke, Ald. Smith, Mayor McFarland); No:0.

- H. Schroder made a motion to Reconvene to open session, seconded by Martin and carried by unanimous voice vote.
  - I. Schroder made a motion to deny the application for operator's license from George Melville based on false or missing information on the operator's license application, seconded by Martin and carried by unanimous voice vote.
  - J. Schroeder made a motion to convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such a person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Cody Punzel, Ald. Blanke asked to combine both closed session item J and closed session item M (Antonio Cruz) due to neither applicant being present, seconded by Ald. Smith and carried by roll call vote of Yes: 5 (Ald. Smith, Martin, Ald. Blanke, Mayor McFarland, Schroeder); No:0.
  - K. Schroeder made a motion to Reconvene to open session, seconded by Martin and carried by unanimous voice vote.
  - L. Ald. Smith made a motion to deny the application for operator's license from Cody Punzel based on Cat I and V of the Watertown Licensing Guidelines, seconded by Schroeder, and carried unanimous voice vote.
  - M. (Item combined with item J) Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such a person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Antonio Cruz.
  - N. (Item combined with item K) Reconvene to open session.
  - O. Schroeder made a motion to deny the application for operator's license from Antonio Cruz based on false or missing information on the operator's license application, seconded by Ald. Blanke and carried by unanimous voice vote.
  - P. Special Events report from Clerk's Office was presented.
  - Q. Operator's List report from Clerk's Office was presented.
  - R. Police Report from Police Department was presented.
4. Schroeder made a motion to adjourn seconded by Martin and carried by unanimous voice vote at 4:40pm.

Respectfully Submitted,  
Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.