

PUBLIC WORKS COMMISSION MEETING  
TUESDAY, SEPTEMBER 12, 2023 AT 5:30 PM

Commission members present: Bartz, Board, Wetzel

City Employees present:

Stacy Winkelman Street Department Operations Manager

Andrew Beyer Assistant City Engineer

1. CALL TO ORDER Chair Wetzel called the meeting to order at 5:34

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT  
NONE

3. REVIEW AND APPROVE MINUTES Public Works Minutes from August 22, 2023

Motion to approve Board

2nd Bartz

Carried by unanimous voice vote

4. BUSINESS

C. Review and discuss: action to be taken with street light installation on Chadwick Dr. between South St and Arlington Dr.

Review and discuss options for Chadwick Drive street light installation.

There has been a request for the addition of street lights...that goes back a few years. It has been added and cut from budgets. There is money in the 2024 budget (\$32,000) allocated for this work. Unfortunately...the money allocated will most likely only cover four streetlights while the installation cost was not considered. With that said, I am working with Highway Light and Landscape due to there being a substantial number of homes where the driveway approaches, boulevards, and possibly sidewalks that would be affected with installation, the line will need to be bored. Some action to consider:

1. Purchase the light poles with the money in the 2023 budget and budget money for installation in the 2024 budget.
2. Carryover the money budgeted in the 2023 b budget into the 2024 budget, add more funds in 2024 to cover the entire project correctly.
3. See if there is any 2023 budget money available anywhere to cover the installation of the poles.

Motion by Board to table item until 9/26 Public Works meeting when We Energies gives their dollar amount for installation.

2nd Bartz

Carried by unanimous voice vote

A. Review and take possible action: Review of Stormwater Utility Rate charges for duplexes and update to Chapter 453, Stormwater Management Utility. A recent review of the monthly stormwater utility charges for duplex residential units has revealed some inconsistencies in how the charges have been calculated for duplexes vs. how the charges are described as being calculated in Chapter 453 Article 1, Stormwater Management Utility. The current monthly Stormwater Utility charges for a duplex unit is \$7.33; according to Section 453-8(B), the monthly stormwater utility charge for a duplex unit should be \$9.72. The overall impact of this is a loss in revenue of about \$2,600 monthly, or \$31,200 annually, to the City's Stormwater Utility Budget.

Andrew Beyer said that when meeting with staff we found that was how they were directed to bill in 2005-2006.

Alder Bartz found no reason to not bill the same as a single family.

Alder Bartz made the following motion: The monthly Stormwater Utility charge for a duplex should be billed at \$9.72 consistent with existing ordinance 453-6 and 453-8 beginning January 1, 2024.

Alder Board asked to clarify that the charge would be per unit and was confirmed by Beyer.

2nd Wetzel

Carried by unanimous voice vote

B. Update, no action required: 2023 Salt Brine Program

The City added liquid salt brine to the winter snow and ice control program in 2021. Brine has primarily been used to pre-treat bridges, hills and intersections prior to a snow event. This improves the City's snow and ice control program 2 ways:

1. Light snowfalls melt faster in these areas as traffic drives over it, and
2. The brine layer allows snow plows to remove snow and ice from the pavement easier and faster. The brine makes it harder for the snow and ice to bond with the pavement. This reduces the number of times a plow has to go through the same area to remove snow and ice from these streets.

The City plans to grow the brine program incrementally over the next few years, starting with the following purchases in 2023:

1. A second storage tank to increase the amount of brine on hand to deal with snow events,
2. Equipment to outfit a second truck for pre-treating streets, and
3. A pre-wetting system for better salt application on a snow plow/salt truck.

The 2023 budget has funding for a brine-making machine; however staff have evaluated the program needs and would like to use this funding to make the purchases outlined above as the 2023 budget allows.

D. Review and take possible action: Change Order No. 4 to Contract #6-23 for \$57,406.10 to pave a portion of Water Tower Court

The northern portion of Water Tower Court has been subject to erosion issues over the past several years. City crews grade the roadway after heavy rain multiple times per year due to heavy rutting in the gravel roadway. The City hired Ruekert & Mielke to design pollutant control best management practices and roadway improvements, which are being installed by City crews this year. The roadway is currently being graded in anticipation of paving this year to stabilize the existing gravel roadway and prevent recurring erosion and resulting regrading. The City sought a change order from this year's asphalt paving contractor, Payne & Dolan, to perform the needed paving. Funding for said contract change order to come from Storm Water Utility Capital Outlay Account, 16-58-16-60. There is adequate funding in the account for paving of the northern portion of Water Tower Court.

The following motion was made by Alder Board: Pave Water Tower Court from just south of Maas Brothers driveway to the service road that goes to the pump house.

2nd Bartz

Carried by unanimous voice vote

5. ADJOURNMENT

Motion to adjourn Bartz 5:59 p.m.

2nd Wetzel

Carried by unanimous voice vote

Respectfully submitted,

Bob Wetzel

Public Works Commission Chair

Note: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.