

# City of Watertown- Town of Emmet Cooperative Boundary Agreement





# History

- ‘Intermunicipal Cooperative Agreement’ was first adopted in 2000
  - Term from January 2000 to June 2013
- ‘Restated Intermunicipal Cooperative Agreement’ adopted in 2013
  - Term from June of 2013 to September of 2014
- ‘City of Watertown - Town of Emmet Cooperative Boundary Agreement’ adopted in 2014
  - Term from September 24th, 2014 to December 31st, 2032





# Key Provisions

- Town Growth Area
  - Subject exclusively to Town land use regulations
- City Growth Area
  - Land use is subject to City oversight
- Four Mandatory Boundary Adjustments (Annexations)
  - The 'STH 16 Residential Area' is the last of these four boundary adjustments to be completed





# STH 16 Residential Area





# Schedule

- 'STH 16 Residential Area' boundary adjustment must be completed on or before September 29th, 2024





# Town of Emmet Annexation Schedule

Aug 30 <sup>th</sup> , 2023	Meeting between City and Town to discuss annexation process.
Sept 11 <sup>th</sup> , 2023	Plan Commission Meeting: <ul style="list-style-type: none"> <li>Informational Update</li> </ul>
Sept 19 <sup>th</sup> , 2023	Common Council Meeting: <ul style="list-style-type: none"> <li>Informational Update</li> </ul>
Sept 27 <sup>th</sup> , 2023	Meeting between City and Town to discuss annexation process.
TBD ???	Public Works Meeting: <ul style="list-style-type: none"> <li>Special Assessment District/Service Area Options</li> </ul>
July 8 <sup>th</sup> , 2024	Plan Commission Meeting: <ul style="list-style-type: none"> <li>Initial Review and Scheduling of Common Council Public Hearing.</li> </ul>
July 10 <sup>th</sup> , 2024	<ul style="list-style-type: none"> <li>Submit the Notice of Public Hearing to the local paper indicating the date of the Public Hearing for the Annexation</li> </ul>
July 15 <sup>th</sup> , 2024	<ul style="list-style-type: none"> <li>Publication of Notice of Public Hearing for Annexation (<i>Class 1 at least 30 days prior to Public Hearing</i>)</li> </ul>
Aug 20 <sup>th</sup> , 2024	Common Council Meeting: <ul style="list-style-type: none"> <li>Public Hearing on Annexation</li> </ul>
Aug 26 <sup>th</sup> , 2024	Plan Commission Meeting: <ul style="list-style-type: none"> <li>Recommendation of Annexation Ordinance to Council</li> </ul>
Sept 3 <sup>rd</sup> , 2024	Common Council Meeting: <ul style="list-style-type: none"> <li>Common Council 1<sup>st</sup> reading of Annexation Ordinance</li> </ul>
Sept 17 <sup>th</sup> , 2024	Common Council Meeting: <ul style="list-style-type: none"> <li>Common Council 2<sup>nd</sup> reading and approval of Annexation Ordinance</li> </ul>





# Costs

- A plat map with a legal description of the Boundary Adjustment will be prepared by a surveyor in 2024
- Agreement requires that sewer and water connections must be completed within one year of annexation
  - Costs are the responsibility of the property owners
- Details in the informational packet





# Next Steps and Questions

- City and Town to meet again and continue discussions
- Letter will be sent out to Emmet residents affected by annexation with details of a meeting with the Town and City in early 2024
- City will need to decide or weigh in on a few items:
  - How do we want to proceed?
    - What additional information or steps do you need/want?
  - How do we proceed with utility needs (engineered design, construction, etc.)?







THE CITY OF  
**WATERTOWN**

*Opportunity runs through it.*