

**SITE PLAN REVIEW COMMITTEE**  
**February 13, 2023**

The Site Plan Review Committee met on the above date at 1:30 P.M. in the Council Chambers on the second floor of City Hall. The following members were present: Brian Zirbes of Building, Safety & Zoning; Jeff Meloy of the Police Department; Kristine Butteris of Parks, Recreation & Forestry; Tim Hayden of the Water Department; Maureen McBroom of Stormwater Utility and Engineering; Anthony Rauterberg of the Fire Department; and Stacy Winkelman of the Street Department. Also in attendance were Jerimie Sanders, Crystal McDaniels, and Dean Landowski.

**1. Call to Order**

The meeting was called to order by Chairperson Brian Zirbes.

**2. Review and approve Site Plan Review Committee Minutes Dated January 23, 2023**

Motion was made by Kristine Butteris and seconded by Tim Hayden to approve the January 23, 2023 Site Plan Review minutes as submitted. Unanimously approved.

**3. Review and take action: 210 S. Water Street – Proposed BBQ Restaurant**

The applicants were present to describe the proposed request. This is a faith-based business specializing in Midwest, southern style barbeque & cuisine. Bringing good nature, good style to Watertown. They are proposing to use the facility at 210 S. Water St. Suite D. Since there are no similar restaurants in Watertown, they've decided to locate here. The prep time/smoking time may be 2:00 a.m – 11:00 a.m. Actual operation time for customers would be 11:00 a.m., Mon-Fri., off on Saturday and Sunday. The applicants would like to offer outdoor seating in addition to indoor seating and closing time for the outdoor seating area would be 9 p.m. They may have some outdoor entertainment which would adhere to the noise ordinance. The smoker would be located outside in the gated area and would be at least 10 feet or more from the building for safety. The smoker would start with charcoal, then will be burning oak wood, hickory wood, etc. In the future, the days open may change to Tuesday – Saturday, with Sunday and Monday off, depending on how the business grows. They would like to upgrade to an indoor hickory pit in the future, such as an electric pit.

The following was presented by city staff:

Fire:	An inspection will have be completed by the Fire Department prior to opening. Tarps will not be allowed above the burn pit. Additional information on an electrical indoor burn pit shall be supplied to the Fire Department.
Street:	Businesses need to have a private waste collection company to provide a dumpster. Stacy will provide some contact numbers for the applicant.

Motion was made by Anthony Rauterberg and seconded by Tim Hayden to recommend approval to the Plan Commission for this item as submitted.

Unanimously approved.

**4. Adjournment**

Motion was made by Tim Hayden and seconded by Stacy Winkelman to adjourn. Unanimously approved.

Respectfully submitted,  
Nikki Zimmerman, Recording Secretary

**NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.**