MONTHLY BUDGET 2024

Description	Annual Budget	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Year To Date	Budget Remaining	% Expense To Date
CITY FUNDS																
SALARIES - City Funds																
Staff (01-55-11-10)	***646,500***	41,816	50,794	51,196	49,202	49,207	47771	73,757	49,227	47,770	50,502	50,092	72,365	***633,700***	**12,800**	**98.02%**
Longevity (01-55-11-12)	*527*	0	0	0	0	0	0	0	0	0	0	0	527	***527***	**1**	**99.91%**
Overtime (01-55-11-14)	*0*	9	0	0	26	0	99	126	0	30	0	25	67	***382***	**-382**	
Retirement (01-55-11-33)	*33,455*	2,643	2,547	2,552	2,505	2,352	2362	3,706	2,465	2,466.59	2,465	2,595	3,711	***32,367***	**1,088**	**96.75%**
Social Security (01-55-11-34)	*43,762*	2,505	2,990	3,015	2,893	2,906	2823	4,422	2,907	2,818.18	2,986	3,007	4,465	***37,737***	**6,025**	**86.23%**
Medicare (01-55-11-35)	*10,195*	586	699	705	677	680	660	1,034	680	659.12	698.29	703	1,044	***8,826***	**1,369**	**86.57%**
Health (01-55-11-36)	*106,704*	6,814	6,814	6,814	6,814	6,086	6086	6,086	6,086	6,086	6,086	4,300	4,300	***72,376***	**34,328**	**67.83%**
Life (01-55-11-37)	*1,857*	140	140	140	127	127	127	150	150	150	150	122	148	***1,671***	**186**	**89.97%**
Dental (01-55-11-38)	*7,342*	612	612	612	612	582	612	612	612	612	612	612	612	***7,311***	**31**	**99.58%**
TOTAL CITY FUNDS	***850,342***	**55,123.84**	**64,596.41**	**65,034.51**	**62,856.52**	**61,940.13**	**60,540.20**	**89,893.85**	**62,126.26**	**60,591.65**	**63,498.54**	**61,455.54**	**87,238.30**	***794,895.75***	**55,446.25**	**93.48%**
		(787)												***794,108.47***		
EXPENSES - Special Funds																
Salaries and Benefits																
Salary Reserve	*32,615*													***0***	**32,615**	**0.00%**
Subtotal Salary Reserve	***32,615***	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	***0***	**32,615**	**0.00%**
AMSO Allocation (11-58-12-17)																
AMSO Allocation	*60,402*	0	0	15,101	0	0	15,101	0	0	15,101	0	0	15,101	***60,404***	**-2**	**100.00%**
TOTAL AMSO 11-58-12-17	***60,402***	**0**	**0**	**15,101**	**0**	**0**	**15,101**	**0**	**0**	**15,101**	**0**	**0**	**15101**	***60,404***	**-2**	**100.00%**
Supplies & Programs (11-58-12-18)																
Adult Program	*2,000*	186	146	86	599	69	40	32	92	411	273	0	17	***1,951***	**49**	**97.54%**
Adult Summer Library Challenge	*1,500*	0	0	0	0	254	56	357	157	122	163	201	14	***1,324***	**176**	**88.24%**
Children Programs	*2,750*	19	135	279	513	267	102	211	319	279	243	71	311	***2,750***	**0**	**99.99%**
Children Summer Library Challenge	*0*	0	0	0	0	0	0	0	0	0	0	0	0	***0***	**0**	
Teen Programs	*2,000*	140	275	178	207	0	10	0	238	146	136	487	306	***2,121***	**-121**	**106.06%**
Teen Summer Library Challenge	*1,200*	0	0	0	0	27	786	433	-31	0	0	0	0	***1,215***	**-15**	**101.22%**
AV Supplies	*1,200*	86	0	0	45	61	86	0	0	184	58	0	550	***1,069***	**131**	**89.05%**
Book Supplies	*1,500*	575	0	0	0	404	0	0	12	676	9	23	116	***1,816***	**-316**	**121.04%**
Makerspace	*1,750*	0	0	14	151	0	45	186	0	344	72	109	0	***921***	**829**	**52.61%**
Marketing	*2,000*	351	192	452	217	269	240	31	60	225	0	0	359	***2,395***	**-395**	**119.76%**
Office & Library Supplies	*7,500*	74	124	5,069	1,702	503	156	251	284	2,421	5220	1808	648	***18,259***	**-10759**	**243.45%**
Photocopier Lease	*4,800*	0	795	250	457	190	950	428	398	384	368	400	566	***5,186***	**-386**	**108.04%**
Postage	*500*	0	0	0	10	0	4	0	0	20	0	5	16	***56***	**444**	**11.11%**
TOTAL 11-58-12-18	***28,700***	**1,429.97**	**1,666.16**	**6,326.96**	**3,900.09**	**2,043.05**	**2,473.88**	**1,928.00**	**1528.88**	**5214.85**	**6541.24**	**3104.64**	**2,902.34**	***39,060.06***	**-10,360.06**	**136.10%**
Maintenance Contracts (11-58-12-19)																
Building and Equipment	*8,500*	0	0	360	0	0	9,250	0	651	0	0	590	8,474	***19,325***	**-10,825**	**227.35%**
Software and Subscriptions	*19,500*	1,184	497	13,550	260	283	125	0	0	930	2179	-1815	272	***17,465***	**2035**	**89.56%**
TOTAL 11-58-12-19	***28,000***	**1,183.72**	**497.15**	**13,909.87**	**260.00**	**283.49**	**9,375.00**	**0.00**	**650.94**	**930.00**	**2,178.57**	**-1,225.00**	**8,745.95**	***36,789.69***	**-8,789.69**	**131.39%**

MONTHLY BUDGET 2024

Description	*Annual Budget*	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Year To Date	*Budget Remaining*	% Expense To Date
Building Repairs & Supplies (11-58-12-20)																
Janitorial Supplies	*9,000*	136	292	305	399	-78	1,365	237	1,100	635	-10	1,550	1,069	***7,001***	**1,999**	**77.79%**
Repairs & Expense	*5,000*	0	177	345	568	17	0	11	312	206	0	401	3,867	***5,903***	**-903**	**118.06%**
TOTAL 11-58-12-20	***14,000***	**135.98**	**468.94**	**650.00**	**966.96**	**-61.08**	**1,365.34**	**248.09**	**1,412.29**	**840.82**	**-10.00**	**1,951.13**	**4,935.27**	*12,903.74*	**1,096.26**	**92.17%**
Property Insurance (11-58-12-21)																
Property Insurance	*8,500*	0	0	0	0	0	0	7,716	0	0	0	0	0	***7,716***	**784**	**90.78%**
TOTAL PROPERTY INSURANCE 11-58-12-21	***8,500***	**0**	**0**	**0**	**0**	**0**	**0**	**7716**	**0**	**0**	**0**	**0**	**0**	*7,716*	**784**	**90.78%**
Dues & Fees (11-58-12-22)																
Dues, Fees, ETC.	*1,100*	113	0	0	0	0	0	0	201	165	0	127	111	***717***	**383**	**65.20%**
TOTAL 11-58-12-22	***1,100***	**112.88**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**201.00**	**165.00**	**0.00**	**127.36**	**111.00**	*717.24*	**382.76**	**65.20%**
Continuing Education (11-58-12-23)																
Continuing Education	*1,200*	180	0	375	0	26	0	0	0	410	660	0	248	***1,898***	**-698**	**158.19%**
TOTAL 11-58-12-23	***1,200***	**180.00**	**0.00**	**375.00**	**0.00**	**25.73**	**0.00**	**0.00**	**0.00**	**410.00**	**660.00**	**0.00**	**247.50**	*1,898.23*	**-698.23**	**158.19%**
Travel (11-58-12-24)																
Travel	*1,500*	0	16	23	56	105	214	276	84	0	87	896	149	***1,905***	**-405**	**127.03%**
TOTAL 11-58-12-24	***1,500***	**0.00**	**15.61**	**22.71**	**56.15**	**104.99**	**213.87**	**275.91**	**84.08**	**0.00**	**87.10**	**896.31**	**148.74**	*1,905.47*	**-405.47**	**127.03%**
Utilities																
Fuel (11-58-12-28)	*20,000*	0	1,754	1,244	1,154	421	119	118	114	121	92	187	878	***6,203***	**13,797**	**31.02%**
Electricity (11-58-12-30)	*39,500*	0	2,650	2,732	2,766	3,222	4,412	5,369	5,393	4,623	3,877	3,728	2,638	***41,410***	**-1,910**	**104.83%**
Water (11-58-12-31)	*4,500*	0	325	354	347	354	347	376	362	376	369	354	362	***3,926***	**574**	**87.25%**
Telephone (11-58-12-32)	*3,000*	479	167	167	167	167	157	167	167	167	892	63	266	***3,025***	**-25**	**100.84%**
TOTAL Utilities	***67,000***	**479.41**	**4,896.18**	**4,497.64**	**4,434.23**	**4,164.28**	**5,034.37**	**6,030.43**	**6,034.90**	**5,286.95**	**5,229.76**	**4,331.41**	**4,144.23**	*54,563.79*	**12,436.21**	**81.44%**

MONTHLY BUDGET 2024

Description	Annual Budget	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Year To Date	Budget Remaining	% Expense To Date
Library Materials (11-58-12-46)																
Adult Fiction	*10,000*	111	1,075	1,270	341	1,759	1,655	741	2,406	805	1,465	1,730	1,314	***14,671***	**-4,671**	**146.71%**
Adult Nonfiction	*9,000*	51	696	1,420	493	1,086	1,015	801	659	183	1,223	1,334	885	***9,846***	**-846**	**109.40%**
Adult Talking Books	*4,500*	437	39	52	48	1,095	40	280	23	49	363	623	783	***3,830***	**670**	**85.12%**
Children AUDIO	*500*	0	150	0	0	150	0	0	0	60	266	75	75	***776***	**-276**	**155.16%**
Children Books	*12,000*	666	2,090	1,436	236	1,245	560	189	868	2,257	1,257	781	666	***12,250***	**-250**	**102.09%**
Large Print	*7,124*	0	593	1,235	487	463	326	610	202	172	1,104	1,465	749	***7,408***	**-284**	**103.98%**
Materials - (Non-books)	*500*	418	37	85	0	59	15	157	67	12	8	24	7	***889***	**-389**	**177.72%**
Reference - Subscriptions	*4,000*	600	286	10	0	500	0	0	0	373	0	1,080	0	***2,849***	**1,151**	**71.22%**
Reference - Materials	*500*	0	0	0	0	0	0	0	0	0	0	295	55	***350***	**150**	**70.00%**
Young Adult Books	*4,808*	339	105	642	302	546	57	244	488	433	444	648	974	***5,223***	**-415**	**108.63%**
Subtotal	***52,932***	**2,620.76**	**5,071.65**	**6,150.81**	**1,907.84**	**6,902.20**	**3,667.07**	**3,021.52**	**4,712.72**	**4,343.77**	**6,130.44**	**8,054.87**	**5,507.58**	*58,091.23*	-5,159.23	109.75%
Periodicals																
Periodicals/Newspapers	*5,407*	54	614	1,128	2,328	0	170	0	0	0	89	0	278	***4,661***	**746**	**86.20%**
Seasonal Periodical Purchases	*0*	0	0	0	0	63	0	0	0	75	0	0	0	***138***	**-138**	
Subtotal	***5,407***	**53.97**	**613.76**	**1,127.92**	**2,327.61**	**63.26**	**170.00**	**0.00**	**0.00**	**74.85**	**88.98**	**0.00**	**278.38**	*4,798.73*	608.27	88.75%
AV Materials																
DVD	*7,000*	90	316	623	504	989	690	798	288	751	523	642	1,039	***7,252***	**-252**	**103.59%**
Lucky Day	*2,000*	110	84	169	110	99	75	107	80	95	80	0	40	***1,049***	**951**	**52.45%**
Subtotal	***9,000***	**199.66**	**400.05**	**791.53**	**613.62**	**1,087.81**	**764.68**	**905.13**	**368.06**	**846.29**	**602.54**	**642.14**	**1,079.07**	*8,300.58*	699.42	92.23%
Databases																
BRIDGES - Databases	*1,662*	0	0	1,662	0	0	0	0	0	0	0	0	0	***1,662***	**0**	**100.00%**
Hoopla ($6,504 Grant)	*12,000*	0	1,569	0	0	0	0	592	1,072	1,134	1,173	1,192	2,453	***9,187***	**2,813**	**76.55%**
Movie License	*616*	0	0	616	0	0	0	0	0	0	0	0	0	***616***	**0**	**100.00%**
Newsbank Inc.	*2,150*	2,231	0	0	0	0	0	0	0	0	0	0	0	***2,231***	**-81**	**103.77%**
Overdrive E-Content	*4,732*	0	4,732	0	0	0	0	0	0	0	0	0	0	***4,732***	**0**	**100.00%**
Overdrive Advantage	*5,913*	0	0	5,913	0	0	0	0	0	0	0	0	0	***5,913***	**0**	**100.00%**
TumbleBooks Inc.	*800*	799	0	0	0	0	0	0	0	0	0	0	0	***799***	**1**	**99.88%**
Udemy	*0*	0	0	0	0	0	0	0	0	0	0	0	0	***0***	**0**	
Subtotal	***27,873***	**3,030.00**	**6,301.09**	**8,191.00**	**0.00**	**0.00**	**0.00**	**592.36**	**1,072.11**	**1,134.42**	**1,173.33**	**1,191.97**	**2,453.25**	*25,139.53*	2,733.47	90.19%
Technology																
Fiber Optic - TEACH SERVICES	*1,200*	0	0	0	0	0	0	600	0	0	0	0	600	***1,200***	**0**	**100.00%**
Technology	*2,000*	60	1,650	393	531	100	10	8	10	-393	12	0	0	***2,380***	**-380**	**119.02%**
Subtotal	***3,200***	**59.99**	**1,649.98**	**392.85**	**531.00**	**99.99**	**9.98**	**607.98**	**9.98**	**-393.42**	**11.98**	**0.00**	**600.00**	*3,580.31*	-380.31	111.88%
Café Charges																
Café Charges	*22,665*	0	0	22,665	0	0	0	0	0	0	0	0	0	***22,665***	**0**	**100.00%**
Subtotal	***22,665***	**0.00**	**0.00**	**22,665.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	*22,665.00*	0.00	100.00%
TOTAL 11-58-12-46	***121,077***	**6,751.66**	**14,036.53**	**39,319.11**	**5,380.07**	**8,153.26**	**4,611.73**	**5,126.99**	**6,162.87**	**6,005.91**	**8,007.27**	**9,888.98**	**9,918.28**	*123,362.66*	-2,285.66	101.89%

MONTHLY BUDGET 2024

Description	*Annual Budget*	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Year To Date	*Budget Remaining*	% Expense To Date
Donation Purchases (11-58-12-50)																
Purchase from Donation		345	3,923	5,076	6,604	5,614	4,306	4,247	2,011	4,310	2,334	1,903	1,345	***42,019***		
TOTAL 11-58-12-50		**345.35**	**3,923.10**	**5,076.37**	**6,604.44**	**5,614.43**	**4,305.83**	**4,247.34**	**2,010.81**	**4,309.52**	**2,333.83**	**1,903.13**	**1,344.73**	*42,018.88*		
TOTAL SPECIAL FUNDS EXPENSES	***331,479***	**10,618.97**	**25,503.67**	**85,278.66**	**21,601.94**	**20,328.15**	**42,481.02**	**25,572.76**	**18,085.77**	**38,264.05**	**25,027.77**	**20,977.96**	**47,599.04**	*381,339.76*	**(7,841.88)**	**115.04%**
					-											
REVENUE - SPECIAL FUNDS																
Fines (11-48-12-10)	*1,500*	100	94	70	92	115	313	120	69	40	111	162	19	***1,305***	**195**	**87.00%**
Misc. Fees (11-48-12-12)	*5,000*	312	439	290	510	346	547	378	520	431	319	662	382	***5,136***	**-136**	**102.73%**
Use of Facilities Fee (11-48-12-14)	*3,500*	1	380	140	709	480	260	123	1,037	0	260	673	543	***4,605***	**-1,105**	**131.56%**
Copier (11-48-12-18) *Will be adjusted for tax*	*7,000*	185	639	408	611	738	580	573	606	621	500	1,461	116	***7,038***	**-38**	**100.54%**
Jefferson County Funds (11-48-12-22)	*205,407*	0	205,407	0	0	0	0	0	0	0	0	0	0	***205,407***	**0**	**100.00%**
Dodge County Funds (11-48-12-24)	*81,012*	0	81,012	0	0	0	0	0	0	0	0	0	0	***81,012***	**0**	**100.00%**
Adjacent County Funds (11-48-12-26)	*6,060*	0	6,060	33	0	0	0	0	0	0	0	0	0	***6,093***	**-33**	**100.54%**
DONATIONS 11-48-12-27	*20,000*	**1,373**	**9,397**	**0**	**5,909**	**3,309**	**1,000**	**1,603**	**1,888**	**2,516**	**42,090**	**6,612**	**3,364**	*79,060*	**-59,060**	**395.30%**
Annual Credit Card Rebate (11-48-12-56)	*2,000*	0	826	0	0	783	0	0	594	0	0	576	0	***2,779***	**-779**	**138.93%**
TOTAL SPECIAL FUNDS REVENUE	***331,479***	**1,971.05**	**304,254.64**	**941.46**	**7,830.74**	**5,770.74**	**2,699.78**	**2,797.30**	**4,712.96**	**3,607.52**	**43,279.64**	**10,145.07**	**4,423.89**	*392,434.79*	**-60,955.79**	**118.39%**
TOTAL OPERATING EXPENSES, INCLUDING CITY FUNDS	*1,181,821*	**65,743**	**90,100**	**150,313**	**84,458**	**82,268**	**103,021**	**115,467**	**80,212**	**98,856**	**88,526**	**82,434**	**134,837**	*1,176,236*	**5,585**	**99.53%**
2023 YEAR END FUND BALANCE	**403,396.99**	***404,184.27***	As adjusted by the $787.28 retirement calculation.													
Reserved for Donations year end 2023	34,349.92															
Unreserved Balance year end 2023	**369,047.07**	**369,834.35**	Adjusted balance													
2024 YTD Balance Reserved for Donations	**71,391.16**															
YEAR END FUND ANALYSIS			Budgeted revenue excluding donations:				311,479.00		Budgeted expenses excluding donation purchases:					331,479.00		
Start 2024 Fund Balance	404,184.27		Actual revenue excluding donations:				313,374.67		Actual expenses excluding donation purchases:					339,320.88		
2024 Fund 11 Revenue	392,434.79						1,895.67							-7,841.88		
2024 Fund 11 Expenses	381,339.76															
Remaining City Funds	55,446.25								$32,035.57	of this was unplanned expenses. Please see details on next spreadsheet.						
Increase/Decrease	66,541.28															
2024 Year End Fund Balance	470,725.55															
2024 Donation Reserve	71,391.16															
2024 End Unreserved Balance	399,334.39															