# MONTHLY BUDGET 2024

| Description | Annual Budget | JAN | FEB | MAR | Year To Date | Budget Remaining | % Expense To Date |
|---|---|---|---|---|---|---|---|
| CITY FUNDS | | | | | | | |
| SALARIES - City Funds | | | | | | | |
| Staff (01-55-11-10) | 646,500 | 41,816 | 50,794 | 51,196 | 143,807 | 502,693 | 22.24% |
| Longevity (01-55-11-12) | 527 | 0 | 0 | 0 | 0 | 527 | 0.00% |
| Overtime (01-55-11-14) | 0 | 9 | 0 | 0 | 9 | -9 | |
| Retirement (01-55-11-33) | 33,455 | 2,643 | 2,547 | 2,552 | 7,741 | 25,714 | 23.14% |
| Social Security (01-55-11-34) | 43,762 | 2,505 | 2,990 | 3,015 | 8,510 | 35,252 | 19.45% |
| Medicare (01-55-11-35) | 10,195 | 586 | 699 | 705 | 1,990 | 8,205 | 19.52% |
| Health (01-55-11-36) | 106,704 | 6,814 | 6,814 | 6,814 | 20,443 | 86,261 | 19.16% |
| Life (01-55-11-37) | 1,857 | 140 | 140 | 140 | 419 | 1,438 | 22.59% |
| Dental (01-55-11-38) | 7,342 | 612 | 612 | 612 | 1,835 | 5,507 | 25.00% |
| **TOTAL CITY FUNDS** | 850,342 | 55,123.84 | 64,596.41 | 65,034.51 | 184,754.76 | 665,587.24 | 21.73% |
| | | | | | | | |
| EXPENSES - Special Funds | | | | | | | |
| Salaries and Benefits | | | | | | | |
| Salary Reserve | 32,615 | | | | 0 | 32,615 | 0.00% |
| **Subtotal Salary Reserve** | 32,615 | 0 | 0 | 0 | 0 | 32,615 | 0.00% |
| | | | | | | | |
| AMSO Allocation (11-58-12-17) | | | | | | | |
| AMSO Allocation | 60,402 | 0 | 0 | 15,101 | 15,101 | 45301 | 25.00% |
| **TOTAL AMSO 11-58-12-17** | 60,402 | 0 | 0 | 15,101 | 15,101 | 45,301 | 25.00% |
| | | | | | | | |
| Supplies & Programs (11-58-12-18) | | | | | | | |
| Adult Program | 2,000 | 186 | 146 | 86 | 418 | 1582 | 20.88% |
| Adult Summer Library Challenge | 1,500 | 0 | 0 | 0 | 0 | 1500 | 0.00% |
| Children Programs | 2,750 | 19 | 135 | 279 | 433 | 2317 | 15.75% |
| Children Summer Library Challenge | 0 | 0 | 0 | 0 | 0 | 0 | |
| Teen Programs | 2,000 | 140 | 275 | 178 | 592 | 1408 | 29.62% |
| Teen Summer Library Challenge | 1,200 | 0 | 0 | 0 | 0 | 1200 | 0.00% |
| AV Supplies | 1,200 | 86 | 0 | 0 | 86 | 1114 | 7.16% |
| Book Supplies | 1,500 | 575 | 0 | 0 | 575 | 925 | 38.36% |
| Makerspace | 1,750 | 0 | 0 | 14 | 14 | 1736 | 0.80% |
| Marketing | 2,000 | 351 | 192 | 452 | 994 | 1006 | 49.70% |
| Office & Library Supplies | 7,500 | 74 | 124 | 5,069 | 5,266 | 2234 | 70.21% |
| Photocopier Lease | 4,800 | 0 | 795 | 250 | 1,045 | 3755 | 21.76% |
| Postage | 500 | 0 | 0 | 0 | 0 | 500 | 0.00% |
| **TOTAL 11-58-12-18** | 28,700 | 1,429.97 | 1,666.16 | 6,326.96 | 9,423.09 | 19,276.91 | 32.83% |
| | | | | | | | |
| Maintenance Contracts (11-58-12-19) | | | | | | | |
| Building and Equipment | 8,500 | 0 | 0 | 360 | 360 | 8,140 | 4.24% |
| Software and Subscriptions | 19,500 | 1,184 | 497 | 13,550 | 15,231 | 4269 | 78.11% |
| **TOTAL 11-58-12-19** | 28,000 | 1,183.72 | 497.15 | 13,909.87 | 15,590.74 | 12,409.26 | 55.68% |
| | | | | | | | |

# MONTHLY BUDGET 2024

| Description | Annual Budget | JAN | FEB | MAR | Year To Date | Budget Remaining | % Expense To Date |
|---|---|---|---|---|---|---|---|
| Building Repairs & Supplies (11-58-12-20) | | | | | | | |
| Janitorial Supplies | *9,000* | 136 | 292 | 305 | ***734*** | **8,266** | **8.15%** |
| Repairs & Expense | *5,000* | 0 | 177 | 345 | ***521*** | **4,479** | **10.43%** |
| **TOTAL 11-58-12-20** | ***14,000*** | **135.98** | **468.94** | **650.00** | ***1,254.92*** | **12,745.08** | **8.96%** |
| | | | | | | | |
| Property Insurance (11-58-12-21) | | | | | | | |
| Property Insurance | *8,500* | 0 | 0 | 0 | ***0*** | **8500** | **0.00%** |
| **TOTAL PROPERTY INSURANCE 11-58-12-21** | ***8,500*** | **0** | **0** | **0** | ***0*** | **8,500** | **0.00%** |
| | | | | | | | |
| Dues & Fees (11-58-12-22) | | | | | | | |
| Dues, Fees, ETC. | *1,100* | 113 | 0 | 0 | ***113*** | **987** | **10.26%** |
| **TOTAL 11-58-12-22** | ***1,100*** | **112.88** | **0.00** | **0.00** | ***112.88*** | **987.12** | **10.26%** |
| | | | | | | | |
| Continuing Education (11-58-12-23) | | | | | | | |
| Continuing Education | *1,200* | 180 | 0 | 375 | ***555*** | **645** | **46.25%** |
| **TOTAL 11-58-12-23** | ***1,200*** | **180.00** | **0.00** | **375.00** | ***555.00*** | **645.00** | **46.25%** |
| | | | | | | | |
| Travel (11-58-12-24) | | | | | | | |
| Travel | *1,500* | 0 | 16 | 23 | ***38*** | **1,462** | **2.55%** |
| **TOTAL 11-58-12-24** | ***1,500*** | **0.00** | **15.61** | **22.71** | ***38.32*** | **1,461.68** | **2.55%** |
| | | | | | | | |
| Utilities | | | | | | | |
| Fuel (11-58-12-28) | *20,000* | 1,474 | 1,754 | 1,244 | ***4,473*** | **15,527** | **22.36%** |
| Electricity (11-58-12-30) | *39,500* | 2,693 | 2,650 | 2,732 | ***8,075*** | **31,425** | **20.44%** |
| Water (11-58-12-31) | *4,500* | 0 | 325 | 354 | ***679*** | **3,821** | **15.10%** |
| Telephone (11-58-12-32) | *3,000* | 479 | 167 | 109 | ***755*** | **2,245** | **25.18%** |
| **TOTAL Utilities** | ***67,000*** | **4,646.80** | **4,896.18** | **4,439.67** | ***13,982.65*** | **53,017.35** | **20.87%** |
| | | | | | | | |

# MONTHLY BUDGET 2024

| Description | Annual Budget | JAN | FEB | MAR | Year To Date | Budget Remaining | % Expense To Date |
|---|---|---|---|---|---|---|---|
| Library Materials (11-58-12-46) | | | | | | | |
| Adult Fiction | *10,000* | 111 | 1,075 | 1,270 | ***2,456*** | **7,544** | **24.56%** |
| Adult Nonfiction | *9,000* | 51 | 696 | 1,420 | ***2,167*** | **6,833** | **24.07%** |
| Adult Talking Books | *4,500* | 437 | 39 | 52 | ***528*** | **3,972** | **11.73%** |
| Children AUDIO | *500* | 0 | 150 | 0 | ***150*** | **350** | **30.00%** |
| Children Books | *12,000* | 666 | 2,090 | 1,436 | ***4,192*** | **7,808** | **34.93%** |
| Large Print | *7,124* | 0 | 593 | 1,235 | ***1,829*** | **5,295** | **25.67%** |
| Materials - (Non-books) | *500* | 418 | 37 | 85 | ***540*** | **-40** | **107.98%** |
| Reference - Subscriptions | *4,000* | 600 | 286 | 10 | ***896*** | **3,104** | **22.40%** |
| Reference - Materials | *500* | 0 | 0 | 0 | ***0*** | **500** | **0.00%** |
| Young Adult Books | *4,808* | 339 | 105 | 642 | ***1,086*** | **3,722** | **22.60%** |
| **Subtotal** | ***52,932*** | **2,620.76** | **5,071.65** | **6,150.81** | ***13,843.22*** | **39,088.78** | **26.15%** |
| | | | | | | | |
| Periodicals | | | | | | | |
| Periodicals/Newspapers | *5,407* | 54 | 614 | 1,128 | ***1,796*** | **3,611** | **33.21%** |
| Seasonal Periodical Purchases | *0* | 0 | 0 | 0 | ***0*** | **0** | |
| **Subtotal** | ***5,407*** | **53.97** | **613.76** | **1,127.92** | ***1,795.65*** | **3,611.35** | **33.21%** |
| | | | | | | | |
| AV Materials | | | | | | | |
| DVD | *7,000* | 90 | 316 | 623 | ***1,028*** | **5,972** | **14.69%** |
| Lucky Day | *2,000* | 110 | 84 | 169 | ***363*** | **1,637** | **18.15%** |
| **Subtotal** | ***9,000*** | **199.66** | **400.05** | **791.53** | ***1,391.24*** | **7,608.76** | **15.46%** |
| | | | | | | | |
| Databases | | | | | | | |
| BRIDGES - Databases | *1,662* | 0 | 0 | 1,662 | ***1,662*** | **0** | **100.00%** |
| Hoopla ($6,504 Grant) | *12,000* | 0 | 1,569 | 0 | ***1,569*** | **10,431** | **13.08%** |
| Movie License | *616* | 0 | 0 | 616 | ***616*** | **0** | **100.00%** |
| Newsbank Inc. | *2,150* | 2,231 | 0 | 0 | ***2,231*** | **-81** | **103.77%** |
| Overdrive E-Content | *4,732* | 0 | 4,732 | 0 | ***4,732*** | **0** | **100.00%** |
| Overdrive Advantage | *5,913* | 0 | 0 | 5,913 | ***5,913*** | **0** | **100.00%** |
| TumbleBooks Inc. | *800* | 799 | 0 | 0 | ***799*** | **1** | **99.88%** |
| Udemy | *0* | 0 | 0 | 0 | ***0*** | **0** | |
| **Subtotal** | ***27,873*** | **3,030.00** | **6,301.09** | **8,191.00** | ***17,522.09*** | **10,350.91** | **62.86%** |
| | | | | | | | |
| Technology | | | | | | | |
| Fiber Optic - TEACH SERVICES | *1,200* | 0 | 0 | 0 | ***0*** | **1,200** | **0.00%** |
| Technology | *2,000* | 60 | 1,650 | 393 | ***2,103*** | **-103** | **105.14%** |
| **Subtotal** | ***3,200*** | **59.99** | **1,649.98** | **392.85** | ***2,102.82*** | **1,097.18** | **65.71%** |
| | | | | | | | |
| Café Charges | | | | | | | |
| Café Charges | *22,665* | 0 | 0 | 22,665 | ***22,665*** | **0** | **100.00%** |
| **Subtotal** | ***22,665*** | **0.00** | **0.00** | **22,665.00** | ***22,665.00*** | **0.00** | **100.00%** |
| | | | | | | | |
| **TOTAL 11-58-12-46** | ***121,077*** | **5,964.38** | **14,036.53** | **39,319.11** | ***59,320.02*** | **61,756.98** | **48.99%** |

# MONTHLY BUDGET 2024

| Description | Annual Budget | JAN | FEB | MAR | Year To Date | Budget Remaining | % Expense To Date |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| Donation Purchases (11-58-12-50) | | | | | | | |
| **Purchase from Donation** | | 345 | 3,923 | 5,076 | ***9,345*** | | |
| **TOTAL 11-58-12-50** | | **345.35** | **3,923.10** | **5,076.37** | ***9,344.82*** | | |
| | | | | | | | |
| **TOTAL SPECIAL FUNDS EXPENSES** | ***331,479*** | **13,999.08** | **25,503.67** | **85,220.69** | ***124,723.44*** | **216,100.38** | **37.63%** |
| | | | | | | | |
| REVENUE - SPECIAL FUNDS | | | | | | | |
| Fines (11-48-12-10) | *1,500* | 100 | 94 | 70 | ***264*** | **1,236** | **17.63%** |
| Misc. Fees (11-48-12-12) | *5,000* | 312 | 439 | 290 | ***1,042*** | **3,958** | **20.84%** |
| Use of Facilities Fee (11-48-12-14) | *3,500* | 1 | 380 | 140 | ***521*** | **2,979** | **14.89%** |
| Copier (11-48-12-18) *Will be adjusted for tax* | *7,000* | 185 | 639 | 444 | ***1,268*** | **5,732** | **18.11%** |
| Jefferson County Funds (11-48-12-22) | *205,407* | 0 | 205,407 | 0 | ***205,407*** | **0** | **100.00%** |
| Dodge County Funds (11-48-12-24) | *81,012* | 0 | 81,012 | 0 | ***81,012*** | **0** | **100.00%** |
| Adjacent County Funds (11-48-12-26) | *6,060* | 0 | 6,060 | 33 | ***6,093*** | **-33** | **100.54%** |
| **DONATIONS 11-48-12-27** | *20,000* | **1,373** | **9,397** | **0** | *10,770* | **9,230** | **53.85%** |
| Annual Credit Card Rebate (11-48-12-56) | *2,000* | 0 | 826 | 0 | ***826*** | **1,174** | **41.30%** |
| **TOTAL SPECIAL FUNDS REVENUE** | ***331,479*** | **1,971.05** | **304,254.64** | **977.25** | ***307,202.94*** | **24,276.06** | **92.68%** |
| | | | | | | | |
| **TOTAL OPERATING EXPENSES, INCLUDING CITY FUNDS** | ***1,181,821*** | **69,123** | **90,100** | **150,255** | ***309,478*** | **872,343** | **26.19%** |
| | | | | | | | |
| **2023 YEAR END FUND BALANCE** | **408,314.15** | | | | | | |
| Reserved for Donations year end 2023 | 34,349.92 | | | | | | |
| **Unreserved Balance year end 2023** | **373,964.23** | | | | | | |
| | | | | | | | |
| **2024 YTD Balance Reserved for Donations** | **35,774.93** | | | | | | |