

## **TRANSIT COMMISSION**

**June 5, 2023**

**5:30 pm**

The Transit Commission met on the above date and time in person and virtually with the following members present: Cathy Egan, Michelle Bainbridge, Ald. Schmid, and Tom Hahn. Also in attendance was Megan Dunneisen, City Clerk.

- 1. CALL TO ORDER** - Chairperson Egan called the meeting to order at 5:30pm.
- 2. REVIEW & APPROVE MINUTES** - Motion was made by Hahn to approve minutes of April 17, 2023, seconded by Egan, and carried by unanimous voice vote.
- 3. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT** - None
- 4. BUSINESS:**
  - A. Review and Discuss: Compliance Site Review** – Dunneisen gave report on how the Compliance site review went and the items that were flagged. Commission went through all task that need to be corrected and reviewed how they plan to be fixed. Refer to 2023 Correction Action Plan.
  - B. Review and Approve Title VI Policy** - Ald. Schmid moved to table the Title VI Policy, seconded by Hahn and carried by unanimous voice vote.
  - C. Review and Discuss: Complaint Process** – Follow up report given on Ellis complaint. Discussion on complaint form and processes. Part of the Title VI Policy.
  - D. Review and Approve: Vehicle Procurement Options** – no action taken – Dunneisen to get more information from the vendor on the status of the order and to see if this is a vendor or manufacturing delay.
- 5. REVIEW CITIZEN COMMUNICATIONS RECEIVED BY CITY** – None
- 7. SET NEXT MEETING DATE** - July 31 5:30pm
- 8. ADJOURNMENT** - Motion was made by Hahn to adjourn meeting, seconded by Egan and carried by unanimous voice vote at 6:33 pm.

Respectfully submitted,  
Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the office the Finance Department.