

# Waterway and Wetland General Permit Application

## General Information

### Project Information

Project Name:

☐ **After-the-fact application** for permits or approvals submitted after work has been commenced or completed.

Start Date:  (Anticipated)

End Date:  (Projected)

Please review the following links for additional county and Corps of Engineering requirements:

Army Corps of Engineers: <http://www.mvp.usace.army.mil/Missions/Regulatory.aspx>

County Zoning: <http://dnr.wi.gov/topic/shorelandzoning/contacts/county.html>

To help us make a decision in the shortest amount of time possible, the following information must be submitted:

- Legible Site Map
- Create and attach a project narrative
- Clear site photographs
- Attach Ownership documentation
- Attach Plans and Specifications
- Attach any other information required by the select permit type(s). See the activity checklist for more information.
- Complete all displayed forms and fees.
- Pay fee online
- Sign and Submit form.

### Waterway Activities

**Note:** If you have wetland impacts associated with your activity, you will need to apply for a wetland permit in addition to your project activities

- ☐ Boat ramp
- ☐ Boat shelter - Permanent
- ☐ Dredging - Invasive or non-native species management
- ☐ Dredging - Installation of utility crossing(s)
- ☐ Dredging - Jetting aquatic plants
- ☐ Dredging - Maintenance within a drainage district
- ☐ Dredging - Maintenance of previously dredged area
- ☐ Dredging - Man-made Impoundments - Group or Association
- ☐ Dredging - Man-made Impoundments - Individual
- ☐ Dredging - Remove accumulated plant and animal nuisance deposits
- ☐ Dredging - Small scale
- ☐ Dredging - Stream (less than 25 yards)
- ☐ Dry Fire Hydrant
- ☐ Grading
- ☐ Habitat Structure - Fish Habitat and Stocking Structures
- ☐ Habitat Structure - Stream habitat projects designed by government agencies
- ☐ Habitat Structure - Wildlife nesting structure
- ☐ Intake or outfall structure

- ☐ Lake shore erosion control - Biological
- ☐ Lake shore erosion control – Riprap
- ☐ Lake shore erosion control – Riprap repair
- ☐ Lake shore erosion control – Riprap replacement
- ☐ Lake shore erosion control – Seawall replacement
- ☐ Lake shore erosion control – Seawall replacement with riprap
- ☐ Pea gravel blanket
- ☐ Pilings
- ☐ Pond - Landscape
- ☐ Pond - Storm Water pond
- ☐ Pond - Wildlife pond
- ☐ Stream bank erosion control - Bio-stabilization
- ☐ Stream bank erosion control – Integrated bank protection
- ☐ Stream bank repair of riprap (placed prior to August 1, 2007)
- ☐ Stream bank erosion control - Replacement of structure with bio-stabilization
- ☐ Stream bank erosion control - Replacement of structure with integrated bank treatment
- ☐ Temporary waterway crossing for forest management activities
- ☐ Utility Structure, Bridge, Wetland, Dredging, Driving on the Bed
- ☒ Waterway Crossings – Culverts, Clear-Span Bridges, and Fords
  - The application checklist identifying critical design requirements can be found at <https://dnr.wi.gov/files/pdf/forms/3500/3500-130.pdf> for you to review as you work to complete your permit application submittal.
  - Please print, sign and attach this checklist on the attachment tab.
  - If your crossing design utilizes a clear span bridge or a ford crossing, please upload an attachment indicating the type of structure being proposed. If your crossing design includes a culvert, please upload supporting information used to inform culvert design, such as the [culvert sizing worksheet](#), or other methods as referenced in the permit application checklist.
- ☐ Waterway and Wetland Conservation Activities
- ☐ Weed rake

### Wetland Activities

- ☐ Utility Structure, Bridge, Wetland, Dredging, Driving on the Bed
- ☐ Wetland conservation - Federal
- ☐ Wetland conservation - Not federal
- ☐ Wetland Discharge for Dam Repair / Reconstruction / Maintenance
- ☐ Wetland disturbance - Wetlands established incidental to construction
- ☐ Wetland disturbance - Municipal Development Wetland Discharge
- ☐ Wetland disturbance - Residential / industrial / commercial development
- ☐ Wetland disturbance - Recreational development

The information included in these attachments is necessary for a complete application. A complete submittal with detailed drawings will help us make a decision about your permit application. Any applicable statutory review times do not begin until the application is received by the Department and is determined to be complete.

Please select your project activities to view the General Permit Eligibility Standards. If your project does not meet all of the eligibility standards, you will need to apply for an Individual Permit.

Form 3500-053 (R 8/16)

## Permittee Contact Information - *Complete*

**Notice:** Pursuant to chs. 30 and 31, Wis. Stats., ch. 281, Wis. Stats., and s. 283.33, Wis. Stats., this form is used to apply for coverage under the state construction site storm water runoff general permit, and to apply for a state or federal permit or certification for waterway and wetland projects or dam projects. This form and any required attachments constitute the permit application. Failure to complete and submit this application form may result in a fine and/or imprisonment or forfeiture under the provisions of applicable laws including s. 283.91, Wis. Stats. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Public Records Laws (ss. 19.31-19.39, Wis. Stats.). This form is required for U.S. Army Corps of Engineers (ACOE) regulatory purposes pursuant to 33 CF 325.

### Landowner / Applicant Information

Organization	Jefferson County Parks	
Authorized Rep. Last Name:	Wiesmann	
Authorized Rep. First Name:	Kevin	
Mailing Address:	311 S Center Ave	
City:	Jefferson	
State:	WI	
Zip Code:	53549	
Email:	kevinw@jeffersoncountywi.gov	
Phone Number:	920-674-7260	(xxx-xxx-xxxx)
Alternative Phone Number:	920-674-7452	(xxx-xxx-xxxx)

### Applicant Information ☒ *Select if same as landowner /applicant*

Organization:	Jefferson County Parks	
Contact Person Last Name:	Wiesmann	
Contact Person First Name:	Kevin	
Mailing Address:	311 S Center Ave	
City:	Jefferson	
State:	WI	
Zip Code:	53549	
Email:	kevinw@jeffersoncountywi.gov	
Phone Number:	920-674-7260	(xxx-xxx-xxxx)
Alternative Phone Number:	920-674-7452	(xxx-xxx-xxxx)

### Primary Project Contact ☒ *Select if same as landowner /applicant*

☒ Consultant or Plan Preparer ☐ Contractor ☐ Agent ☐ Other - specify:

Organization:

Contact Person Last Name:

Contact Person First Name:

Mailing Address:

City:

State:

Zip Code:

Email:

Phone Number:  (xxx-xxx-xxxx)

Alternative Phone Number:  (xxx-xxx-xxxx)

Site Information - Complete

Site Map - DRAWN

Choose the best map option for your project area . Site information and legal description fields (below) are automatically populated when mapping options are used . The mapped location of your project is required as part of the application and will be used to screen for potential impacts to sensitive resources, so be sure the map accurately represents the project location(s).

Additional optional maps for the proposed project may be added on the Attachments tab .

(Single project sites only)

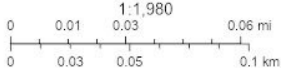
To change or replace the map, press the DELETE MAP button.

Site Map PG0617-Jefferson\_County\_Snowmobile\_Br



December 15, 2022

- |  |   |   |
|--|---|---|
| <ul style="list-style-type: none"><li>Tribal Land</li><li>National Forest Boundaries USFS</li><li>National Parks</li></ul> | <ul style="list-style-type: none"><li>Other Federal Lands<ul style="list-style-type: none"><li>Natural Resource Conservation Service (NRCS)</li><li>Bureau of Land Management (BLM)</li></ul></li></ul> | <ul style="list-style-type: none"><li>Department of Defense - U.S. Army</li><li>Department of Defense - Air National Gaurd</li><li>National Park Service (NPS)</li><li>U.S. Army Corps of Engineers</li></ul> |
|--|---|---|



Note: Site information and legal description fields (below) are automatically populated when mapping options are used.

## Site Information

Total Area of Project Site :  acres

Location Address / Description:

County: Jefferson

Municipality: ☒ City ☐ Township ☐ Village of  
WATERTOWN;C

Nearest Water body:   
Provide the name(s) of closest water bodies

Latitude:

Longitude:

## Legal Description

Quarter: NW

of Quarter: NW

Section:  ( Valid Sections: 01 - 36)

Township:  N ( Valid Townships 01 - 53)

Range:  ( Valid Ranges 01 - 30)

Direction: ☒ East ☐ West

Describe if not wholly contained in  
the 1/4 section

## Section 5: Wetlands

If a wetland is present at a project site and permit approvals are sought through the waterway and wetland program, storm water program, or concentrated animal feeding operations (CAFO) program, the department requires that a wetland delineation that accurately shows the location of a wetland is submitted with an application. A wetland delineation needs to be verified/concurred with before the application can be submitted or be considered a complete application. See the department [Wetland screening and delineation procedures](#) for more information.

***Is a wetland present in the project area?***

☐ Yes ☒ No

**If no**, please select one of the following items showing that a wetland is not present within the project boundaries:

☐ a. A copy of your wetland determination and a letter from the department's [Wetland Identification Program](#) statin

wetlands are not present or the activity proposed in the wetland is exempt under NR 103.06(4)

- ☐ b. A letter from an [assured delineator](#) stating wetlands are not present
- ☐ c. Documentation showing that each of these resources were reviewed for wetland absence on the [Surface Water Data Viewer](#) :
- i. Surface Water Data Viewer- Wisconsin Wetland Inventory
  - ii. Surface Water Data Viewer- Wisconsin Indicator layer
  - iii. Surface Water Data Viewer- Digital Topographic map layer or aerial photo indicating if waterways, drainage ways, ditches, depressions, or standing water are within project boundary
- ☐ d. Show that the project limits are entirely in existing paved, graveled, or concrete areas.
- ☒ e. A copy of your correspondence from a [WDNR Water Management Specialist](#), [WDNR Office of Energy Water Management Specialist](#) or [WDNR Transportation Liaison](#) regarding your wetland review/concurrence

## Section 6: Endangered or Threatened Resources

*Has the presence of endangered or threatened resources been evaluated according to protocols developed by the DNR Bureau of National Heritage Conservation (BNHC) <http://dnr.wi.gov/topic/ERReview>*

☒ Yes ☐ No

If Yes, select how the evaluation was completed and attach supporting report or documentation:

- ☐ a. [Broad Incidental Take Permit /Authorization](#) -specify (e.g. No / Low Impact Activities, Grassland & Savanna Management, etc.):  
\_\_\_\_\_
- ☒ b. Endangered Resources Preliminary Assessment from the [Natural Heritage Inventory Public Portal](#)
- ☐ c. Standard Endangered Resources Review Letter from Endangered Resources Review Program:  
ERR -  (example ERR-YY-### with YY = Year and ### the number)
- ☐ d. Certified Endangered Resources Review Letter - specify:  
ERR-  (example ERR-YY-### with YY = Year and ### the number)

## Culvert Placement on Navigable Waterways Worksheet - Not Started - Required

### General Permit Worksheet Culvert Placement on Navigable Waterways

05/2005

This worksheet should be completed and accompany all application materials (Waterway General Permit Application and Approval - Form 3500-108) and any other additional support documents.

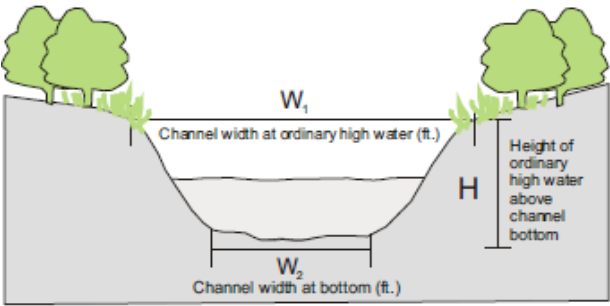
Be aware of the construction season prohibitions: Trout waters and their tributaries: 9/15 - 5/15  
(A construction waiver must be approved by the local Warm water streams North of Hwy 29: 4/1 - 6/1  
fisheries biologist) Warm water streams South of Hwy 29: 3/15 - 5/15

Will the proposed project affect the navigational use of the water body? ☐ Yes ☐ No

If "Yes", the following portage will be provided (describe portage): Portage:

CULVERT SIZING

To be eligible for a general permit without a professionally engineered culvert design, the required culvert area may not exceed 20 square feet. To be eligible for a general permit with a professionally engineered culvert design, the required culvert area may not exceed 40 square feet.



Calculating Culvert area

To determine the required culvert area, 3 measurements should be made: channel width of the stream in feet at the ordinary high water mark (W<sub>1</sub> ), channel width of the stream in feet at the stream bottom (W<sub>2</sub> ), and the height in feet of the ordinary high water above the stream bottom (H) (see diagram). These 3 measurements are made at each of 3 locations or transects along the stream: the location of the proposed crossing, 100 feet upstream from the crossing, and 100 feet downstream from the crossing. The individual measurements of W<sub>1</sub> , W<sub>2</sub> and H are averaged to derive the final W<sub>1</sub> , W<sub>2</sub> and H values. The required culvert area is then calculated with the following equation:

**Required Culvert area (square feet) = H x (W<sub>1</sub> , W<sub>2</sub>)**

Height:  \* ( W<sub>1</sub> :  + W<sub>2</sub> :  ) =Culvert area (sq ft)

Culvert area (sq ft)	Culvert diameter (in.)	Culvert area (sq ft)	Culvert diameter (in.)
1.80	18	3.10	24
4.90	30	7.10	36
9.60	42	12.60	48
15.90	54	19.60	60
23.80	66		



## Required Attachments and Supplemental Information - *Complete*

Please recognize that you are responsible for obtaining all necessary local (e.g. city, town, village or county) and U.S. Army Corps of Engineer permits or approvals in addition to any applicable state permits prior to commencing any work at the project site.

Contact Form: **Complete**

Site Information: **Complete**

## Required Attachments

Upload Required Attachments (15 MB file limit) - [Help reduce file size and troubleshoot file uploads](#)

\* indicates completion of this item is required

**Note:** To replace an existing file, use the 'Click here to attach file ' link or to delete an item.

## Signed Completed Application Checklist - Download, sign and attach each item below

Water Crossings - Culverts, Clear-Span Bridges, and Fords

- Note: a copy of the permit application checklist identifying critical design requirements can be found [here](#) for you to review and print/sign as you work to complete your permit application submittal

 File Attachment

[3500-130WatertownBridge1.pdf](#)

## Project Narrative

 File Attachment

[WatertownBridgeNarrative.docx](#)

## Plans and Specifications

 File Attachment

[22-129Flat38x12FlatBridge857JeffersonCo.pdf](#)

If your crossing design utilizes a clear span bridge or a ford crossing, please upload an attachment indicating the type of structure being proposed. If your crossing design includes a culvert, please upload supporting information used to inform culvert design, such as the [culvert sizing worksheet](#), or other methods as referenced in the permit application checklist.

## Ownership Documents

 File Attachment

[Ownership-CityofWatertown.pdf](#)

## Section 5 -Wetland Assessment Method

[WDNR Communications](#)

[WetlandDelineationAlternativeAnalysisDNRLetter.pdf](#)

 File Attachment

## Section 6 - Endangered or Threatened Resource Screening

 File Attachment

[nhi-public-report2.pdf](#)

## Site Photos

 File Attachment

[IMG\\_1590.jpg](#)

Date of Photograph(s):

4/15/2020

 File Attachment

[IMG\\_1592.jpg](#)

Date of Photograph(s):

4/15/2020

 File Attachment

[IMG\\_1594.jpg](#)

Date of Photograph(s):

4/15/2020

## Proof of Correspondence with Floodplain/Shoreland Zoning Regulatory Authority

 File Attachment

[RE\\_SnowmobileBridgeWatertownSegmentCountyShorelandZoningReview.pdf](#)

## Proof of pre-application meeting or sediment sampling waiver

 File Attachment

[WetlandDelineationAlternativeAnalysisDNRLetter.pdf](#)

## Other Site Maps

 File Attachment

[WatertownBridge2.pdf](#)

Example: soil map, topography maps, land survey maps.

 File Attachment

[WatertownBridge3.pdf](#)

Example: soil map, topography maps, land survey maps.

## Other Items

 File Attachment



## Federal and State Project or Municipal Transportation Fee Exempt Project

Please describe the project that qualifies for the payment exemption (required):

Wisconsin Snowmobile Trail Aid Grant #S-5565

☒ I certify that this project is receiving State and/or Federal funding or is a Municipal Transportation Project and is thus exempt from permit application fees.

Please enter the contact information in case additional information is required:

Name:	Kevin Wiesmann
Contact Type:	Select...
Phone Number (Include Area Code)	920-674-7261
Contact Email:	kevinw@jeffersoncountywi.gov

### Fee Exempt Supporting Documentation

 File Attachment

[S-5565.pdf](#)

Please upload a copy of a grant, award, NRCS fee exemption form, or other documentation exempting this permit from application fees.

### Submit Payment

<u>Fee Type</u>	<u>Number of Activities</u>	<u>Subtotal</u>
Waterway Permit	0	\$0
Wetland Permit	0	\$0

Wisconsin Department of Natural Resources Invoice Number:

Total Due:

Upon completing the payment process, the system should return you to this page and display the confirmation number below. You will also receive an email receipt with a payment confirmation number from DNRFINANCEEPMNT with a DNR-Water Div. Volume Permits subject line. If the confirmation number is displayed below, you may proceed with the signature process.

Please enter your payment confirmation number from the email receipt in the box below. For additional assistance select the "No confirmation Number" link.

Confirmation Number:

*You can not proceed until you enter your payment transaction number into the above payment confirmation section.*

Please note that payment is considered successful when your financial institution renders payment for this transaction. Failure of US Bank to collect and transfer funds from the permit applicant to the DNR, does not release the applicant of financial responsibility and the DNR reserves the right to collect unpaid fees.

All payments are collected by US Bank which is an external website contracted by the Wisconsin Department of Natural Resources for the sole purpose of collecting payments over the web.

**Note for Applicants or Agents Sharing Application:** If you do not intend to share or sign and submit this application now, press the "Save" icon in the top menu prior to closing the application. If you close the application without saving, your payment status updates may not be retained

## Sign and Submit

### Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit to the DNR button

You will receive an acknowledgement email upon completing these steps.

### Terms and Conditions

**Certification:** I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or imprisonment or forfeiture under the provisions of applicable laws.

**Permission:** I hereby give the Department permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

**NOTE:** For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

Authorized Signature

☒ I accept the above terms and conditions.

Signed by : i:0#.f|wamsmembership|kwiesmann on 2023-01-30T14:...

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.