



FINANCE COMMITTEE MEETING MINUTES

MONDAY, AUGUST 12, 2024, AT 5:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

Finance Committee members present: Mayor McFarland, Alderpersons Bartz, Davis, Lampe, and Moldenhauer

Others present: Finance Director Stevens, Attorney Chesebro, Public Works Director Beyer, Lisa Schwartz, Maureen McBroom, Media & Communications Director Famularo (video), Fire Chief Reynen (video), Street Operations Manager Winkelman (video), fire and police union members

1. Call to order. Mayor McFarland called the meeting to order at 5:31 p.m.
2. Ald. Davis, seconded by Ald. Bartz, approved the **minutes from the July 22 Finance Committee meeting**. Unanimously approved.
3. Ms. Famularo requested to have the **pay grade of the Media Productions Manager** reviewed by our HR consultant. A motion was made by Ald. Lampe, supported, by Ald. Bartz, to approve. Unanimously approved.
4. Mr. Beyer requested approval to submit **payroll resolution adjustments** to a) increase Wastewater lab manager from Grade J to M, and b) to add civil staff engineer position as Grade M. Ald. Davis moved, seconded by Ald. Lampe, to approve. Unanimously approved.
5. Mr. Stevens provided a memo summarizing the pay modifications in the fire and police departments due to **compression issues** as of the July 1 union pay increases.
6. Mr. Stevens presented an update on the **health plan search** results. Our agent is still anticipating additional responses later in the week. At this point, a Dean HMO plan offer has been received that has a similar plan design to the WI ETF plan.
7. Parks Director Butteris requested permission to apply and accept a grant of \$12,800 from the WI **DNR Urban Forestry Catastrophic Storm** fund. Motion was provided by Ald. Davis, second by Ald. Moldenhauer, and unanimously approved.
8. Parks Director Butteris requested permission to apply for the annual **Urban Forestry** grant, a 50/50 match for a total project cost of \$50,000. This is for the 2025 budget year. Ald. Bartz made the motion, supported by Ald. Lampe. Unanimously approved.
9. Parks Director Butteris requested acceptance of a \$365 **grant from the Wisconsin Park & Recreation Association Foundation** to attend a financial sustainability program. Ald. Lampe motioned, Ald. Davis seconded, to approve the acceptance of this grant. Unanimously approved.
10. Ms. McBroom reviewed the **grant submittal results** from recent years. Twelve grants totaling in excess of \$5.4 million have been awarded the City since 2022 for streets, transportation alternatives, and storm water planning, allowing greater progress in all of these arenas.
11. Mr. Stevens provided an update on the **estimate for next year's expenditure restraint**. The Net New Construction estimates were released by Wisconsin DOR as well as another month's CPI-U. At this point, our maximum increase in 2025 expenditures is \$696,756.

12. Ald. Moldenhauer moved, supported by Ald. Bartz, to convene into **closed session** per Wis Stat. Sec. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (**City-Library MOU**). Approved unanimously by roll call vote.
13. The committee reconvened into open session.
14. **Finance Committee adjournment.** Ald. Moldenhauer moved, seconded by Ald. Lampe, to adjourn the Finance Committee at 7:07 p.m., and carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.