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## MEMO

TO: Mayor McFarland and Committee Members  
FROM: Jaynellen J. Holloway, P.E.  
DATE: December 6, 2022  
RE: Finance Committee Agenda Narrative for December 12, 2022

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### Agenda Items:

Review and take possible action: Approve hiring Stacy Winkelman for the Operations Manager at Grade R, Step 1

### BACKGROUND

Review and take possible action: Approve hiring Stacy Winkelman for the Operations Manager position at Grade R, Step 1: The Public Works Director/City Engineer advertised internally to fill the position of Operations Manager recently and received one qualified application within the five day advertising time frame. The one candidate was interviewed and was found to be a welcomed and qualified candidate for the position.

I am requesting Finance Committee approve Stacy Winkelman as City of Watertown's Operations Manager at Grade R, Step 1 - \$42.39/hour. Funding of this position is out of Street and Solid Waste Division salaries account and the Stormwater Utility Administration account and there is sufficient funding to cover the requested salary.

### Attachments:

Review and take possible action: Approve hiring Stacy Winkelman for the Operations Manager position at Grade R, Step 1:

- Candidate Selection Form