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## MEMO

TO: Mayor McFarland and Committee Members  
FROM: Jaynellen J. Holloway, P.E.  
DATE: December 6, 2022  
RE: Finance Committee Agenda Narrative for December 12, 2022

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### Agenda Items:

Review and take possible action: Approve hiring Chris Newberry for the Public Works Project Manager at Grade M, Step 3

### BACKGROUND

Review and take possible action: Approve hiring Chris Newberry for the Public Works Project Manager at Grade M, Step 3: The Public Works Director/City Engineer advertised to fill the position of Public Works Project Manager recently and received two qualified applications for this position. Both candidates were interviewed and one was found to be a welcomed and qualified candidate for the position.

I am requesting Finance Committee approve Chris Newberry as City of Watertown's Public Works Project Manager at Grade M, Step 3 - \$35.14/hour. Funding of this position is out of Street Division salaries account and the Stormwater Utility Payroll Allocations account and there is sufficient funding to cover the requested salary.

### Attachments:

Review and take possible action: Approve hiring Chris Newberry for the Public Works Project Manager position at Grade M, Step 3:

- Candidate Selection Form