

Building, Safety & Zoning Department

To: City of Watertown Finance Committee

From: Brian Zirbes, Zoning Administrator

Date: October 1st, 2024

Subject: Building Inspector Hiring Step

Background

Recently Michael Dauer-Jacek was offered the position of Building Inspector at Grade M, Step 3 with 3 weeks of vacation. Mr. Dauer-Jacek is interested in accepting the position but has requested to start the position at Grade M, Step 4 with 4 weeks of vacation. Mr. Dauer-Jacek's experience and credentials very closely match the needs of the city regarding the Building Inspector position.

Budget Goal

Supports employee retention and growth, while also evaluating operations and the associated staffing.

Financial Impact

This is within the budgeted salary amounts.

Recommendation

I am requesting that the Finance Committee consider granting Mr. Dauer-Jacek's request so that we can fill this critical city position.

2024 Operational Goals

1. Supports employee retention and growth, and works to address critical staffing areas