



Strand Associates, Inc.®
 910 West Wingra Drive
 Madison, WI 53715
 (P) 608.251.4843
 www.strand.com

Transmittal Letter

DATE: May 29, 2026 PROJECT NO. 1550.014

COMPANY NAME: City of Watertown
 ATTENTION: Peter Hartz, Water & Wastewater Utilities Manager
 ADDRESS: 800 Hoffman Drive
PO Box 477
 CITY/STATE/ZIP: Watertown, WI 53094
 RE: Water SCADA Upgrade Agreement for Signature

WE ARE SENDING YOU:

- Agreement Contract Letter Report Shop Drawings
- Change Order Drawings Pay Apps Samples Specifications
- Other _____


Copies	Date	No.	Description
2	5/2026	26-01	Task Order 26-01

ITEMS TRANSMITTED AS SHOWN:

- For approval Approved as submitted Resubmit _____ copies for approval
- For your use Approved as noted Submit _____ copies for distribution
- As requested Approved as noted-Resubmit Additional Information Required
- For review and comment Not Approved For signature
- Other _____

REMARKS:

Pete-
 Please get these Task Orders signed and return both to me. I will have Joe sign and return your copy to you.
 Thanks!

Signed 
 Jason Carden, P.E.

Copy to: File _____



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Task Order No. 26-01
City of Watertown (OWNER)
and Strand Associates, Inc.® (ENGINEER)
Pursuant to Agreement for Technical Services dated July 2, 2020

Project Information

Services Name: Water Utility Supervisory Control and Data Acquisition (SCADA) Computer Upgrade

Scope of Services

ENGINEER will provide the following services to OWNER:

- 1. Assist OWNER with ordering three desktop computers for direct OWNER purchase.
2. Assist OWNER with ordering Veeam backup software for direct OWNER purchase.
3. Install and configure Veeam backup software on one new OWNER-provided backup computer.
4. Install OWNER's existing Aveva software, licenses, and related drivers on two new OWNER-provided SCADA computers.
5. Install OWNER's existing Water Information Management Solution client software on one new OWNER-provided SCADA computer.
6. Update existing Intouch software application to version 2023 R2.
7. Provide one site visit to install the new SCADA and backup computers.

Compensation

OWNER shall compensate ENGINEER for Services under this Task Order a lump sum of \$14,000.

Schedule

Services will begin upon execution of this Task Order, which is anticipated the week of June 1, 2026. Services are scheduled for completion on December 31, 2026.

TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:
STRAND ASSOCIATES, INC.®

OWNER:
CITY OF WATERTOWN, WISCONSIN

Joseph M. Bunker
Corporate Secretary

Date

Robert Stocks
Mayor

Date



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