



INFILL SIDEWALK POLICY

EFFECTIVE: September 20, 2016

REVISED: October 4, 2016

The Public Works Commission recently revised the existing Infill Sidewalk Policy that was established several years ago. The Commission worked diligently for over a year on the revisions. Following are the new guidelines for Infill Sidewalk in the City of Watertown, WI.

This Policy will serve as a guide for making future decisions related to the infill of sidewalks as streets are reconstructed and/or as the need is determined to be great for such facilities in the community. When at such time it is determined, on a case by case basis, by the Public Works Commission that infill sidewalk is needed in a segment or segments of the City, the following criteria will be applied to each segment:

Points	
Adjacent to Major Arterial Street	10
1320' Radius of School	
Enrollment: 500+	9
Enrollment: 250-499	8
Enrollment: 100-249	7
Enrollment: <100	6
Adjacent to Minor Arterial Street	6
1320' Radius of Park	
Park Amenities: 10+	6
Park Amenities: 7-9	5
Park Amenities: 4-6	4
Park Amenities: 1-3	3
Complete Loop/Destination*	4
Close Gap**	4
1320' Radius of Multi-Family Housing	4
1320' Radius of Bus Stop	4

*Destination

Brandt/Quirk Park

Wal-Mart

Farm & Fleet

***The following criteria qualify a sidewalk gap:*

- 1 - A block lacks sidewalk on all parcels*
- 2 - the blocks abutting the above mentioned parcel contain sidewalk on at least one (1) parcel*

Note: 1320' is equal to 1/4 mile or about 4 city blocks

The criteria has been applied to all street segments within the City that require infill sidewalks and attached is a table (*See Infill Sidewalk Ranking Spreadsheet, Complete Listing with Sidewalk Analysis Map*) that contains the calculated rankings of all the street segments requiring infill sidewalk starting with the highest rank on down. A City Infill Sidewalk map has also been created that incorporate all of the above mentioned criteria (*See City of Watertown Infill Sidewalk Ranking Map*). Street segments are awarded points based on their proximity to criteria items. The more criteria items that intersect a street segment, the higher the segment ranks in terms of priority for infill sidewalk. A street segment can obtain a maximum of forty-eight (48) points. For historical reference, two tables are attached listing the forty-four (44) top ranking street segments requiring infill sidewalk. One table using the previous ranking criteria (*See Top Ranking Streets Using Previous Point System*), the other table using the Revised Point System (*See Top Ranking Streets Using Revised System*). Please note the total possible score between the previous system and the revised system is different. The two tables take this into consideration and use equivalent points so they are relational.

Only the City of Watertown, and/or its representative, will construct infill sidewalk.

The total cost for construction of sidewalk will be determined as follows:

- The previous year's, or most recent, contract cost for sidewalk per square foot,
- Excavation per square foot,
- Four-inch (4") aggregate base per square foot,
- Landscaping per square yard,
- Plus an annual percentage increase tied to the Consumer Price Index (CPI) and to be determined annually.

The Commission approved and recommends the property owners affected hereunder by virtue of their property's abutment to the sidewalk infill needs, be assessed two-thirds (2/3) the cost of sidewalk infill across or adjacent to the benefited property with the City bearing the balance one-third (1/3) cost of the sidewalk across or adjacent to the benefited property.

Attached is a City map depicting all locations of infill sidewalk need and thus the property owners affected and prospectively benefited hereunder by their property's abutment to the sidewalk infill needs and improvement within the City limits. Said map is displayed in a larger scale version in the Engineering Department, second floor City Hall, 106 Jones Street, Watertown, WI and can be viewed during normal working hours of 8:00 a.m. – 4:30 p.m. Monday – Friday, except holidays.

This Policy's intention is preliminary to the ultimate levying of special assessments, which will ultimately require the City's adherence to, and governance under, Watertown Gen. Ord. § 25.15 and Wis, Stat. §§ 66.0701 and 66.0703 (public noticing and hearing).

Upon and for the within-described sound and compelling budgetary and public policy objectives, this policy serves to preliminarily establish the within-described two-thirds (2/3) to one-third (1/3) funding ratio with respect to all those locations of infill sidewalk areas of need depicted by the map attached hereto and more particularly on the map displayed in the Engineering Department as described above.

The Commission has also determined that a shared use path (for use by bicycles and pedestrians) shall be considered as infill sidewalk in this policy.

It should be noted that the sidewalk maintenance program would remain as is.

Under the Annual Street Program, namely street reconstruction projects, the Engineering Department will conduct an annual review of infill sidewalks using the above criteria. All streets with a total score of zero (0) or greater will be presented to the Public Works Commission for review and determination. **The Public Works Commission will annually review each reconstruction project street on a case by case basis, but is setting the general guideline for rankings of twenty-one (21) or greater as the threshold for implementation. The Public Works Commission reserves the right to implement the policy on a lower ranking street as the need arises. When unrelated to street reconstruction projects, the intent is to work from the highest rankings (Maximum 48) down (Minimum 0) off the Infill Sidewalk Ranking List (Revised October 4, 2016).**

Additionally, infill sidewalks located within an Annual Street project will be funded using the Annual Streets account (05-58-11-69), all remaining infill sidewalks will be funded using the Sidewalk account (#05-58-11-73) – this is the same funding account for sidewalk maintenance (Revised October 4, 2016).

Also attached to this policy are spreadsheets that displaying the rankings for Watertown public and private schools and Watertown City Parks Amenities Inventory. A listing of all the school bus pickup points by Watertown Transportation Services is also attached to this policy.

ATTACHMENTS

- City of Watertown Infill Sidewalk Ranking Map
- City of Watertown Sidewalk Analysis Map
- Infill Sidewalk Ranking Spreadsheet, Complete Listing
- Top Ranking Streets Using Previous Point System
- Top Ranking Streets Using Revised System
- Watertown Public and Private Schools Rankings
- City of Watertown Park Amenities Inventory Rankings
- School Bus Pickup Points by Watertown Transportation Services