

To: Chairman Board and members of the Public Works Commission
From: Peter Hartz – Water Systems Manager

February 5, 2025

Re: February 11, 2025, Public Works Commission agenda items

Water Systems:

Review and take possible action Enter into a 2- year agreement with Hydro-Corp Inc., for the industrial and commercial cross-connection control program inspections for \$33,371.14.

Background:

Since 2015, Watertown Water Department has hired Hydrocorp as our inspection group for our required program as identified in Wisconsin Administrative Code NR 810.15. A Cross Connection Control Program requires establishments to be inspected based on the level of hazard related to the public water supply contamination at their own cost.

The Watertown Water Department conducts this service at our expense, saving our customers money as it's mutually beneficial since it's our system we wish to have in compliance. This service is not a continuous guarantee and is dependent on available funds. Not all public water systems have a program such as ours in good standing. We wish to continue with Hydrocorp, they have scheduled 214 industrial and commercial customer inspections which include an additional 36 inspections based on repeat visits and final compliance visits for a total of 240 inspections that are part of the 2-year program. These are complicated inspections that involve a complete understanding of the Wisconsin State Plumbing Code in addition to drinking water systems.

Budget / Operational goal: Aligns with maintaining a safe and healthy community.

Fiscal impact – funds are in the approved 2025 budget (\$16,358) to support this request. The 2026 budget request will include funding for the 2nd year of inspections (\$17,012.74).

Recommendation: I recommend the approval of the two-year contract.

Sincerely,
Peter Hartz

Water Systems Manager