

City of Watertown Historic Preservation
& Downtown Design Commission
Meeting Minutes
April 20, 2022

Members present: Steve Board, Melissa Lampe, Candy Stramara, Jill Nadeau, Barry Ashenfelter, Ellen Klaus and Mike Trego. Also present: Zoning Administrator Jacob Maas and Dan Rahfaldt.

1. Call to Order.
Chairperson Board called the meeting to order at 6 p.m.
2. Review and approve minutes from March 17, 2022 meeting and April 6, 2022 special meeting.
Motion by Ashenfelter, second by Nadeau, to approve minutes from the March 17, 2022 meeting. Motion carried. Motion by Ashenfelter, second by Nadeau, to approve minutes from the April 6, 2022 special meeting. Motion carried.
3. Election of officers for 2022
Motion by Klaus, second by Ashenfelter, to retain the existing slate of officers:
Chairperson – Steve Board
Vice-Chairperson – Candy Stramara
Secretary – Melissa Lampe

Motion carried.
4. Review and make recommendation for a Certificate of Appropriateness for a sign located at 114 N. Water St.
Motion by Trego, second by Ashenfelter, to approve the sign artwork as presented. Motion carried.
5. Update on 2022 façade grants
Lampe provided an update on the notification of façade grant awards. The commission then revisited the sign artwork for Sassy Sweets, 112 N. Third St. Motion by Stramara, second by Ashenfelter, to approve the sign artwork with the more muted green color as presented. Motion carried.

Property owner Dan Rahfaldt was present to provide an update on design selections for his three properties that are receiving grant funding this year. Rahfaldt requested approval for the trim colors at 314 E. Madison St. to be painted black with accents of cream against the natural brick. Motion by Klaus, second by Stramara, to approve this request. Motion carried.

Rahfaldt also requested to use the color black on the exterior trim of his property at 207 S. Third St. Motion by Nadeau, second by Trego, to approve request as presented. Motion carried.
6. Adjournment
Motion by Klaus, second by Trego, to adjourn. Motion carried.

Respectfully submitted,
Melissa Lampe
Commission Secretary