

DOWNTOWN MAIN STREET RECONSTRUCTION TASK FORCE

Wednesday, April 26, 2023

2:30 pm IN-PERSON/VIRTUAL MEETING

Lower Level, Room 0041, City Hall, 106 Jones St, Watertown, WI

By Phone or GoToMeeting: <https://global.gotomeeting.com/join/471703029>

For the Public, Members of the media and the public may attend by calling: (US)+1 (224) 501-3412

Access Code: 619-906-421

MEETING MINUTES

1. Call to order at 2:30.
 - a. Attendance- Present: McFarland, Holloway, Becker, Lampe, Hoffman, Smith, Moldenhauer & Board. Virtual: Ellias & Grinwald Absent: Pliska & Salas
2. Approval of prior meeting minutes
 - a. Approval of Minutes 3.22.23. Spelling error on 4,b,iv, siting not sitting. Motioned by McFarland, seconded by Holloway, carried unanimously.
 - b. Jaynellen described ways to calm down traffic to do speed limit. Bump outs are circles coming out on both sides of the street, to slow down traffic. Clarified coal bump-outs/shoots explanation. DOT wants any remaining existing coal bins removed.
3. Opening for public comment.
 - a. None present.
4. Introduction of new council representative
5. Old Business
 - a. Discussion and potential action: DOT requested items.
 - i. Notes from DOT meeting to handle by fall of 2023.
 1. Need to talk about parklets, bump-outs.
 2. The city needs real estate agent by 2024, set up a meeting with the state to understand our role and get references, 30% will land Oct. 2023.
 3. The city needs to fund Transportation study in 2024.
 4. Get foundation design and location with landscape architects.
 5. Parklets must be permanent. Get locations to state by Sept. 2023.
 6. PIM at 30%.
 7. If the city wants to upgrade to concrete pavement and the state doesn't, design will be done by 30% this fall.
 8. State has to make all corners ADA. Bump outs may assist with this. Truck turning movements will affect this.
 9. The city needs to provide the state with bump-out locations.
 - ii. Jaynellen will add a public information meeting to the scope of work.
 - b. Update on landscape architect status
 - i. Deadlines from Jaynellen. 2 firms interested. Proposals to come through next week.
 - ii. ARPA money used for architect. Need feedback quickly to get to consultant.
 - iii. Determine locations of permanent parklets and pedestrian bump-outs and style, selection, and proposed location of well-designed amenities. Needs to be completed by Aug 7.

- iv. Main Street entrance feature, determine location of public meeting spaces and well-designed seating and pedestrian friendly intervals, street rotations for temporary closures due to programming, and a naming system for parking lots, wall design, wayfinding and signs placement to completed by Oct. 6.
 - v. Importance of Task Force and opinions to get to the architect and timelines.
 - vi. Send out scope of work to team.
 - c. Review and potential action: Design of logo
 - i. Motion by Hoffman, seconded by Holloway, carried unanimously for first design Extreme Makeover
 - ii. Discussion followed on designs.
 - iii. Motion by Hoffman, seconded by Holloway, carried unanimously for amended/modified design.
- 6. New Business
 - a. Review and potential action: Task Force visits and topics
 - i. Give people a bullet list of topics, why we have the Task Force, where we've been
 - ii. Waiting for the finalized list of locations.
 - b. Review business liaison visits
 - i. Once a quarter to start in August
 - ii. Put out a newsletter in June
 - 1. focused on task force members, where we've been, intentions, important dates, how it affects them, parklets
 - 2. Draft for May meeting
- 7. Next meeting date: May 24th, 2023, 2:30 PM
- 8. Adjournment
 - a. Motion to adjourn by Board, seconded by Holloway, motion carried unanimously.