

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

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Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? ☒ Annual Report ☐ Other

Project Name: 2022 Annual Report

County: Jefferson

Municipality: Watertown City

Permit Number: S050075

Facility Number: 31435

Reporting Year: 2022

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ☐ Yes ☒ No

Under s. 283.53(3)(a), a general MS4 permittee is required to reapply for permit coverage at least 180 days prior to the expiration date of the permit .

In order to acknowledge that you are reapplying for permit coverage, please check the following box: ☒

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary

- Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment
 - TMDL Attachment
 - Storm Water Consortium/Group Report
 - Municipal Cooperation Attachment
 - Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
- Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents (**If applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
 - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)
- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information**Name of Municipality** Watertown City**Facility ID # or (FIN):** 31435**Updated Information:** ☐ Check to update mailing address information**Mailing Address:** 106 Jones Street**Mailing Address 2:****City:** Watertown City**State:** WI**Zip Code:** 53094

xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☐ Select to **create new** primary contact**First Name:** Jaynellen**Last Name:** Holloway☒ Select to **update** current contact information**Title:** DPW/City Engineer**Mailing Address:** 106 Jones Street**Mailing Address 2:****City:** Watertown**State:** WI**Zip Code:** 53094

xxxxx or xxxxx-xxxx

Phone Number: 920-262-4050

Ext:

xxx-xxx-xxxx

Email: jaynellenh@cityofwatertown.org**Additional Contacts Information (Optional)**

**Individual with responsibility for:
(Check all that apply)**

- ☒ I&E Program
- ☒ IDDE Program
- ☒ IDDE Response Procedure Manual
- ☒ Municipal-wide Water Quality Plan
- ☒ Ordinances
- ☒ Pollution Prevention Program
- ☒ Post-Construction Program
- ☒ Winter roadway maintenance

First Name: Maureen

Last Name: McBroom

Title: Stormwater PM

Mailing Address: 106 Jones Street

Mailing Address 2:

City: Watertown

State: WI

Zip Code: 53094 xxxxx or xxxxx-xxxx

Phone Number: 920-206-4264 Ext: xxx-xxx-xxxx

Email: maureenm@cityofwatertown.org

**Individual with responsibility for:
(Check all that apply)**

- ☐ I&E Program
- ☐ IDDE Program
- ☐ IDDE Response Procedure Manual
- ☐ Municipal-wide Water Quality Plan
- ☐ Ordinances
- ☒ Pollution Prevention Program
- ☐ Post-Construction Program
- ☒ Winter roadway maintenance

First Name: Stacy

Last Name: Winkelman

Title: Operations Manager

Mailing Address: 811 S. First Street

Mailing Address 2:

City: Watertown

State: WI

Zip Code: 53094 xxxxx or xxxxx-xxxx

Phone Number: 920-262-4047 Ext: xxx-xxx-xxxx

Email: stacyw@cityofwatertown.org

Individual with responsibility for:
(Check all that apply)

- ☐ I&E Program
- ☐ IDDE Program
- ☐ IDDE Response Procedure Manual
- ☐ Municipal-wide Water Quality Plan
- ☐ Ordinances
- ☒ Pollution Prevention Program
- ☐ Post-Construction Program
- ☒ Winter roadway maintenance

First Name: Matt

Last Name: Willmann

Title: Asst Operations Mngr

Mailing Address: 811 S. First Street

Mailing Address 2:

City: Watertown

State: WI

Zip Code: 53094 xxxxx or xxxxx-xxxx

Phone Number: 920-206-4272 Ext: xxx-xxx-xxxx

Email: mwillmann@cityofwatertown.org

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

☒ Select to **create new** Billing contact

First Name: Mark

Last Name: Stevens

☒ Select to **update** current contact information

Title: Finance Director/Treasurer

Mailing Address: 106 Jones Street

Mailing Address 2:

City: Watertown

State: WI

Zip Code: 53094 xxxxx or xxxxx-xxxx

Phone Number: 920-262-4007 Ext: xxx-xxx-xxxx

Email: mstevens@cityofwatertown.org

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

☒ Yes ☐ No

☒ Public Education and Outreach Rock River Stormwater Group

☒ Public Involvement and Participation Rock River Stormwater Group

- ☐ Illicit Discharge Detection and Elimination _____
- ☐ Construction Site Pollutant Control _____
- ☐ Post-Construction Storm Water Management _____
- ☐ Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☐ Yes ☒ No

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

- a. Does MS4 conduct any educational efforts or events independently (not with a group) ☒ Yes
☐ No
- b. How many total educational events were held during the reporting year:
- c. The permit requires that both passive and interactive mechanisms are utilized. How many interactive mechanisms were used during the reporting year?

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input checked="" type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input checked="" type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: <input type="text" value="general stormwater system (drains to r..."/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input checked="" type="checkbox"/> Other

- d. Will additional information/summary of education events be attached to the annual report? ☒ Yes
☐ No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The City completed 22 stormwater outreach actions/events that were not included in the RRSg report in addition to the items listed in the RRSg report (see attached).

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

- a. Permit Activities. Complete the following information on Public Involvement and Participation

Activities related to storm water. Select the Delivery Mechanism that best describes how the permit activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	3/8/2022		
Project/Event Name	Public Works Commission		
Delivery Mechanism	Government Event (Public Hearing, Council Meeting, etc)		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input checked="" type="checkbox"/> Other: TMDL	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	1 - 10	<input type="radio"/> Yes <input checked="" type="radio"/> No

b. Volunteer Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how volunteer activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	9/17/2022 <input type="checkbox"/> NA (Individual Permittee).		
Project/Event Name	River Clean-Up		
Delivery Mechanism	Clean up event		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	11-50	<input checked="" type="radio"/> Yes <input type="radio"/> No

Event Start Date	4/9/2022 <input type="checkbox"/> NA (Individual Permittee).		
Project/Event Name	RRSG adopt a drain program		
Delivery Mechanism	Other hands-on event		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input type="checkbox"/> General Public <input type="checkbox"/> Public Employees	11-50	<input checked="" type="radio"/> Yes <input type="radio"/> No

	<input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other		
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Event Start Date	10/15/2022 <input type="checkbox"/> NA (Individual Permittee).
Project/Event Name	Rock River Coalition Confluence
Delivery Mechanism	Citizen committee meeting

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input checked="" type="checkbox"/> Other	11-50	<input checked="" type="radio"/> Yes <input type="radio"/> No

Event Start Date	5/1/2022 <input type="checkbox"/> NA (Individual Permittee).
Project/Event Name	RRC Citizen Stream Monitor Training
Delivery Mechanism	Stream monitoring

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	1 - 10	<input type="radio"/> Yes <input checked="" type="radio"/> No

Event Start Date	6/17/2022 <input type="checkbox"/> NA (Individual Permittee).
Project/Event Name	Yes! Riverwalk Clean-Up

Delivery Mechanism	<u>Clean up event</u>		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	<u>1 - 10</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Event Start Date	4/23/2022 <input type="checkbox"/> NA (Individual Permittee).
Project/Event Name	Rain Barrel Workshop
Delivery Mechanism	<u>Public Workshop</u>

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	<u>11-50</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The City partners with the Rock River Stormwater Group and the Rock River Coalition to offer stormwater improvement opportunities.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

a.

How many total outfalls does the municipality have?	553	<input type="checkbox"/> Unsure
b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?	44	<input type="checkbox"/> Unsure
c. From the municipality's routine screening, how many were confirmed illicit discharges?	0	<input type="checkbox"/> Unsure
d. How many illicit discharge complaints did the municipality receive?	2	<input type="checkbox"/> Unsure
e. From the complaints received, how many were confirmed illicit discharges?	2	<input type="checkbox"/> Unsure
f. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)?	2	<input type="checkbox"/> Unsure

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

<input type="checkbox"/> Verbal Warning	
<input checked="" type="checkbox"/> Written Warning (including email)	2
<input type="checkbox"/> Notice of Violation	
<input type="checkbox"/> Civil Penalty/ Citation	

Additional Information: _____

- h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The City's Leaf Collection Program allows residents to rake loose leaves on the terrace next to the curb, not into the street. Loose leaves raked into the street are considered an illicit discharge.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?	3	<input type="checkbox"/> Unsure
b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?	3	<input type="checkbox"/> Unsure
c. How many erosion control inspections did the municipality		<input type="checkbox"/> Unsure

complete in the reporting year (at sites with one acre or more of land disturbing construction activity)? 14

- d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

☐ No Authority

☒ Verbal Warning 0

☒ Written Warning (including email) 4

☒ Notice of Violation 0

☒ Civil Penalty/ Citation 0

☒ Stop Work Order 1

☒ Forfeiture of Deposit 0

☐ Other - Describe below

- e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Most construction projects last year were under 1 acre. Explaining to the contractor/developer that non-compliance will result in additional inspections promotes compliance.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many sites with new structural storm water management Best Management Practice (BMP) have received local approval ? 11 ☐ Unsure

*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,

- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? ☒ Yes ☐ No ☐ Unsure

- c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? 26 ☐ Unsure

Inspections completed by private landowners should be included in the reported number.

- d. ☒ Yes ☐ No ☐ Unsure

Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis?

e. If yes, does MS4 have maintenance authority on these privately owned BMPs? ☐ Unsure

f. How many municipally owned storm water management BMPs were inspected in the reporting year? ☐ Unsure

g. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

☐ No Authority

☒ Verbal Warning

☒ Written Warning (including email)

☒ Notice of Violation

☒ Civil Penalty/ Citation

☒ Forfeiture of Deposit

☒ Complete Maintenance

☒ Bill Responsible Party

☒ Other - Describe below

Redevelopment plan approval required maintenance and retrofitting of existing stormwater BMP.

e. Brief explanation on Post-Construction Storm Water Management reporting. *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Historic plans, approvals and current status of BMP/maintenance was provided to at least 2 new BMP owners (property sale). City is revising stormwater ordinance & developing letters through UNPS & SW Planning Grant.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections ☐ Not Applicable

a. Enter the total number of municipally owned or operated structural storm water management best management practices. ☐ Unsure

b. How many new municipally owned storm water management best management practices were installed in the reporting year? ☐ Unsure

c. How many municipally owned storm water management best management practices were inspected in the reporting year? ☐ Unsure

d. What elements are looked at during inspections (250 character limit)?

inlets, outlets, water elevations, vegetation, sediment depth, animal holes, riprap, etc.

e. How many of these facilities required maintenance? ☐ Unsure

f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

All City-owned BMPs are inspected annually and maintained as needed. Vegetation/mowing is the primary routine maintenance need.

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) ☐ Not Applicable

g. How many municipal properties require a SWPPP? ☐ Unsure

h. How many inspections of municipal properties have been conducted in the reporting year? ☐ Unsure

i. Have amendments to the SWPPPs been made?

☐ Yes ☒ No ☐ Unsure

j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Continued routine maintenance is completed as needed.

Collection Services - Street Sweeping / Cleaning Program ☐ Not Applicable

l. Did the municipality conduct street sweeping/cleaning during the reporting year?

☒ Yes ☐ No ☐ Unsure

m. If known, how many tons of material was removed? ☐ Unsure

n. Does the municipality have a low hazard exemption for this material? ☐ Yes ☒ No

o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?

☒ Yes - Explain frequency Quarterly around the City. Add'l routes as needed.

☐ No - Explain _____

☐ Not Applicable

Collection Services - Catch Basin Sump Cleaning Program ☒ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

- u. Does the municipality conduct curbside leaf collection? ☒ Yes ☐ No ☐ Unsure
- v. Does the municipality notify homeowners about pickup? ☒ Yes ☐ No ☐ Unsure
- w. Where are the residents directed to store the leaves for collection?
☒ Pile on terrace ☐ Pile in street ☒ Bags on terrace ☐ Unsure
☒ Other - Describe bagged leaves to yard waste site
- x. What is the frequency of collection?
Monthly
- y. Is collection followed by street sweeping/cleaning? ☒ Yes ☐ No ☐ Unsure
- z. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

The City collected approximately 1072 tons of leaves between curbside collection and yard waste site drop off.

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (*One mile of a two-way road equals two lane miles.*) 232 ☐ Unsure
- ab. Provide amount of de-icing products used by month last winter season?
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt</u>	<u>0</u>	<u>0</u>	<u>573</u>	<u>310</u>	<u>459</u>	<u>150</u>

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>Brine</u>	<u>0</u>	<u>0</u>	<u>1128</u>	<u>3750</u>	<u>613</u>	<u>0</u>

- ac. Was salt applying machinery calibrated in the reporting year? ☐ Yes ☒ No ☐ Unsure
- ad. Have municipal personnel attended salt reduction strategy training in the reporting year? ☒ Yes ☐ No ☐ Unsure

Training Date	Training Name	# Attendance
<u>2/10/2022</u>	<u>WI Salt Wise Municipal Training</u>	<u>25</u>

- ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Based on successful trial of brine, the City is looking at ways to expand the current brine program.

Internal (Staff) Education & Communication

- af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element ? ☒ Yes ☐ No ☐ Unsure

If yes, describe what training was provided (250 character limit):

Various webinars, virtual workshops, and in-person trainings covering BMP maintenance, SWPPPs, Leaves, Snow & Ice Control, Sustainable Infrastructure, TMDLs, erosion control, and more.

When: 2022

How many attended: 32

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

Stormwater Project Manager gave 6 presentations/updates to Public Works Commission in 2022. MS4 Report presented to Common Council in March 2022.

Municipal Officials

SW PM updated Mayor Emily McFarland, Director of Public Works/City Engineer Jaynellen Holloway, Asst. City Engineer Andrew Beyer many times in 2022. Mayor and department heads convey new/redevelopment requirements to developers.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

SW PM updates Engineering, Building Inspector, Development Coordinator, Streets, Parks on related permit and program changes, including ordinance revisions. Streets & Engineering staff learned permeable pavement and biofilter installation techniques.

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Multiple staff viewed webinars, virtual workshops and attended in-person trainings, tours and one-on-one trainings with Stormwater PM.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?
- ☒ Yes ☐ No ☐ Unsure

If yes, check the areas the map items that got updated or changed:

- ☒ Storm water treatment facilities
- ☒ Storm pipes
- ☒ Vegetated swales
- ☐ Outfalls
- ☒ Other - Describe below

New storm pipe, BMPs, and vegetated swales have been added to the MS4 Map.

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The City completed a city-wide stormwater system mapping/GIS update. Structures were inventoried & measured in-field throughout the City (2020-2022); data was uploaded to new GIS layer.

Missing Information

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
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Element: Public Education and Outreach

8000	8000	13000	<u>Storm water utility</u>
------	------	-------	----------------------------

Element: Public Involvement and Participation

2000	2000	4500	<u>Storm water utility</u>
------	------	------	----------------------------

Element: Illicit Discharge Detection and Elimination

750	750	750	<u>Storm water utility</u>
-----	-----	-----	----------------------------

Element: Construction Site Pollutant Control

5000	5000	15000	<u>Storm water utility</u>
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Element: Post-Construction Storm Water Management

30000	30000	50000	<u>Storm water utility</u>
0	40000	20000	<u>Permit fee and/or deposit/escrow</u>

Element: Pollution Prevention

16925	25000	25000	<u>Storm water utility</u>
11000	11000	7000	<u>Storm water utility</u>

Other (describe)

TMDL Compliance			
22347	70000	70000	<u>Grants</u>

Other (describe)

TMDL Compliance			
0	0	39650	Storm water utility

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Stormwater plan reviews have moved in-house; review fees have not been charged back to applicants recently, but may in the future. Created line item for TMDL costs.

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

☒ Yes ☐ No ☐ Unsure If Yes, explain below:

Additional stormwater BMPs were installed.

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

☐ Yes ☒ No ☐ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

☒ Yes ☐ No ☐ Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ☐ Yes ☒ No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Status of Total Maximum Daily Loads (TMDLs) Implementation

The permittee Watertown City is subject to the following approved TMDLs: Rock River Basin and/or Beaver Dam Lake

The permittee intends to comply with the following permit requirements to show progress towards meeting the TMDL:

[A.3.1] The Permittee is following the TMDL Compliance Plan, which received department concurrence prior to April 30, 2019.

The permittee is confirming that all planned efforts are on schedule.

☒ Agree ☐ Disagree

[A.6.3] Final Documentation.

The permittee is confirming that all planned efforts are on schedule to submit the final documentation materials [updates to mapping, modeling, tabular summary, and Implementation Plan] under section A.6.3 by October 31, 2023.

☒ Agree ☐ Disagree

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Do not close your work until you SAVE.

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Form 3400-224 (R8/2021)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

***Required Item**

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Storm Sewer System Map

 File Attachment

Attach - Other Supporting Documents

AR EO

 File Attachment

[2022WatertownStormwaterEdwAttachments.pdf](#)

AR EO

 File Attachment

[LincolnSTEMSchoolCreekSolutionsNov2022.pdf](#)

AR SWGroupReport

 File Attachment

[RRSG-2022PWWAnnualReportMini-grantappended-FINAL.pdf](#)

AR SWGroupReport

 File Attachment

[RRSG-2022-MS4PermitReportingTables-EventTables2.pdf](#)

AR SWGroupReport

 File Attachment

[RRSG-MonthlyThemeTablesforRRSG2022Report.pdf](#)

AR SWGroupReport

 File Attachment

[RRSG-2022-MS4PermitReportingTables-VolunteerActivities-CleanUp.pdf](#)

AR PP

 File Attachment

[CityofWatertownMS4SWBMPMaintenanceProgramMarch2023.pdf](#)

AR LeafYardMgmt

 File Attachment

[CityofWatertownMS4LeafCollectionProgramMarch2023.pdf](#)

AR WintRdMain

 File Attachment

[CityofWatertownMS4WinterRoadManagementProgramMarch2023.pdf](#)

AR WintRdMain

 File Attachment

[WatertownBRINEROUTE2023.pdf](#)

AR Other

 File Attachment

[CityofWatertownMS4StreetSweepingCatchBasinProgramMarch2023.pdf](#)

AR Other

 File Attachment

[Watertown-MS4PermitStreetSweepingProgramChanges.msg](#)

AR Other

 File Attachment

[CityofWatertownMS4InternalTrainingProgramMarch2023.pdf](#)

AR Other

 File Attachment

[2022InternalSWTrainingSpreadsheet.pdf](#)

AR Other

 File Attachment

[WISaltWiseMunicipalTraining-2-10-22AttendanceList.pdf](#)

AR Other

 File Attachment

[3-25-22StreetsECTrainingAttendanceSheet.pdf](#)

AR Other

 File Attachment

[3-25-22StreetsMunicipalSWPPPTrainingAttendanceSheet.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

You must attach a Storm Sewer Map file,

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

Form 3400-224(R8/2021)

Complete and Submit Your Application

You have not completed all areas of the application. Please return to the application and complete all missing items.

Contact Information: [Complete](#)

Minimum Control Measures Section 1: [Complete](#)

Minimum Control Measures Section 2: [Complete](#)

Minimum Control Measures Section 3: [Complete](#)

Minimum Control Measures Section 4: [Complete](#)

Minimum Control Measures Section 5: [Complete](#)

Minimum Control Measures Section 6: [Complete](#)

Minimum Control Measures Section 7: [Complete](#)

Attachments: [Has Missing Items](#)

Final Evaluation: [Complete](#)