

July 14, 2026

To: Public Works Commission
From: Engineering Division

Re: Project Scheduling – 2026 Annexation Street & Utility Construction

Tuesday, July 14, 2026

PWC to review the “Report on Preliminary Estimated Assessments” and forward a Preliminary Resolution to the Common Council declaring intent to exercise special assessment powers and scheduling of the Public Hearing.

Tuesday, July 21, 2026

Common Council to act on the Preliminary Resolution.

Wednesday, July 22, 2026

Notice of Public Hearing emailed to Watertown Daily Times for publishing in the July 29th edition.

Engineering Division to file the Report on Preliminary Estimated Assessments with the City Clerk.

Notice of Public Hearing and Preliminary Estimated Assessments mailed by certified mail to property owners having frontage along the project.

Tuesday, August 18, 2026

Public viewing of Project Plans 5:30 p.m. to 6:30 p.m.

Public Hearing to be conducted at the Common Council meeting. Report on Preliminary Estimated Assessments discussed and referred to PWC for further action.

Tuesday, August 25, 2026

PWC to review the “Complete and Final Report on Preliminary Estimated Assessments”.

PWC to forward Resolution on the Complete and Final Report on Preliminary Estimated Assessments to the Common Council.

Tuesday, September 1, 2026

Resolution on the Complete and Final Report on Preliminary Estimated Assessments acted on by the Common Council.

- Issue Notice To Proceed and schedule street and utility construction.
- Finance Department to mail Final Special Assessments to property owners after final payment to contractor.
- Project final completion October 29, 2026.