

**City of Watertown**  
**Public Works Commission Meeting**  
**January 14, 2025**

1. CALL TO ORDER

Meeting called to order at 5:30 p.m. by Chair Steve Board.

Alders Bartz, Board, and Wetzel, and Commissioner Thompson present.

Also present: Alders Lampe and Muldenauer, City Attorney Steven Chesebro, DPW Director/Engineer Andrew Beyer, Water Systems Manager Peter Hartz, Stormwater Project Manager Maureen McBroom, Assistant Water Systems Manager Tim Hayden, Engineer John Butt of Mead & Hunt, Stacy Winkleman Solid Waste Manager, Stacey Walther of Steigerwaldt Land Services, inc., Zach Goodrow Watertown Daily Times, Kristine Butteris Director Parks and Recreation, Project Manager Richie Pelz, citizens Brian Konz, Barb Dinlehnman, MaryJane Wieland, and Rod Wieland. Also, Zach Goodrow of the Watertown Times, and Ken Krause of Eagle Point Solar.

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

- Everyone who would like to address the Committee will be permitted up to three minutes for their comments.

***No comments received.***

3. REVIEW AND APPROVE MINUTES

A. Public Works minutes from December 10, 2024

***Motion by Bartz, supported by Thompson to approve the minutes of December 10, 2024 with corrections. Motion carried unanimously.***

4. BUSINESS

- A. Review and take possible action: Award Solar Panel Project for WWTP to Eagle Point Solar for \$886,050.

Water System Manager Pete Hartz presented the bid summary of the six (6) proposals, selection is based on best output of proposal.

***Motion by Thompson, supported by Bartz to award the WWTP Solar Project to Eagle Point Solar for a total of \$886,050. Motion carried unanimously.***

- B. Review and take possible action: Approve 2024 Utility bill write-off of account refunds & credits.

***Motion by Bartz, supported by Wetzel to approve the 2024 utility bill write-off of account refunds and credits totaling \$72,370.22. Motion carried unanimously.***

- C. Review and take possible action: approve purchase of a 31 cubic yard side load refuse truck for the DPW - Solid Waste Division.

A 2024 budget item carried forward. Proposal includes a \$60,000 trade-in for current vehicle.

***Motion by Bartz, supported by Thompson to approve the purchase of a 31 Cubic Yard Side Load Refuse truck to EnvironTech Equipment totaling \$341,877.***

***Motion carried unanimously.***

- D. Update, no action required: Dewey Avenue Reconstruction Project

Director Beyer provided an update of the 2026 Dewey Avenue Reconstruction Project. Roadway is to be expanded to 32 feet back-of-curb to back-of-curb, reducing the boulevards to eight (8) feet. Roadway will be 8" thick concrete, sidewalks will be five feet wide to meet ADA. Project is an 80/20 cost share with WisDot. Project will include sanitary, water, and storm sewer systems, and a temporary limited easement with the property owners for grading purposes.

- E. Review and take possible action: Nominal Payment Parcel Report for the 2026 Dewey Avenue Reconstruction Project.

Temporary Limited Easement will be utilized to provide opportunities for the contractor to grade properties. 54 Parcels are impacted, anticipated cost will be \$200 for residential parcels and \$300 for a commercial property. Initial cost anticipated to be \$11,550.

***Motion by Thompson, supported by Wetzel to approve the negotiation of the Nominal Payment easements for the 2025 Dewey Avenue Reconstruction Project.***

***Motion carried unanimously.***

- F. Review and Discuss: Street and Utility 5-year Capital Improvement Program

Director Andrew Beyer and Project Manager Richie Pelz presented the five year Capital Improvement Plan (CIP). Focus of plan is on twelve areas: Utility & Roadway Reconstruction; Utility Maintenance; Resurfacing Projects; Roadway Maintenance; Bike & Pedestrian Improvements; Sidewalk Repair; Bridge & Dam Maintenance; Drainage Projects; Seawall & Shoreline Management; WisDot Program Coordination; Grant Funding; and Engineering Design. Commission reviewed the five-year project summary of the CIP. ***No action taken.***

- G. Review and take possible action: Lake Victoria vegetation control request.

Residents around Lake Victoria are seeking support from the city for weed control. The lake and Heiden Pond are separated by a land "bridge", with an overflow culvert. Heiden Pond does receive some stormwater runoff from both Franklin and Boomer streets. The city does not currently support weed control at any location. Lake Victoria is considered a waterway of the state.

***Motion by Thompson, supported by Bartz to table this item until such time as ownership responsibilities are established and a policy is established for vegetation control of bodies of water under the City's auspices.***

***Motion carried unanimously.***

- H. Convene into closed session per §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Update on Riverside Park Restrooms)

***Motion by Wetzel, supported by Bartz to move into closed session.***

***Motion carried by roll call vote.***

- I. Reconvene into open session.

***Motion by Bartz, supported by Thompson to reconvene into open session.***

***Motion carried unanimously.***

## 5. ADJOURNMENT

Motion by Wetzel, supported by Thompson to adjourn.

***Motion carried unanimously.***

Meeting adjourned at 7:25 p.m..

Respectfully submitted by Steve Board, Chair.