THE CITY OF WATERTOWN
PARKS, RECREATION, & FORESTRY

WATERTOWN PARKS, RECREATION, & FORESTRY DEPARTMENT
514 S. First St.
Watertown, WI 53094
920-262-8080

ADVERTISING BANNER/FLAG APPLICATION

Please return the completed application with payment and artwork attached to the above address.

Sponsoring Organization_____

Contact_____

Address_____

Telephone_____

Email Address_____

General Banner Information

Banners must adhere to the following specifications:

1. Banner dimensions of 7' by 7' at Washington, Riverside, Brandt-Quirk (tennis only) or department approval.
2. Must be constructed of approved perforated material.
3. Available grommets along the top side every 12" and along the bottom side every 12" with at least 3 grommets along the length.
4. Submit artwork/logo including all information to be printed on the banner/flag.
5. The approved group must coordinate the installation and removal of the banner/flag advertisement with the department. The department will not store banners/flags.

Website_____

Email_____

Phone_____

Message_____

Locations:

_____

_____

_____

_____ _____
Signature of Approved Group Contact Date

_____ _____
Signature of City Representative Date

Office Use: Banner $50 x ____ Banners = $_____ Total Received By:_____