



BUILDING, SAFETY & ZONING DEPARTMENT

Main Office 920-262-4060	Brian Zirbes 920-262-4041	Mark Hady 920-342-0986
Nikki Zimmerman 920-262-4045	Dell Zwieg 920-262-4042	
Doug Zwieg 920-262-4062	Dennis Quest 920-262-4061	

TO: Plan Commission
DATE: September 25th, 2023
SUBJECT: 500 E Main Street – Preliminary Certified Survey Map (CSM)

A request by Kathleen Roach, agent for Creative Community Living Services Inc, to create a Certified Survey Map (CSM) within the City of Watertown. Parcel PIN(s): 291-0815-0412-134

SITE DETAILS:

Proposed Lot Size(s): Lot 1 – 7,020 sq ft & Lot 2 – 22,572 sq ft
Jurisdiction: City of Watertown

BACKGROUND & APPLICATION DESCRIPTION:

The applicant is proposing to create a two lot CSM from an existing parcel. Lot 1 contains a portion of the existing parking lot with vehicle access from E Madison St and N 6th Street. Lot 2 will contain the former bank building and the remainder of the parking lot with vehicle access from N 5th Street and an existing easement from N 6th Street. Both proposed lots exceed the minimum lot area requirements for the Central Business (CB) Zoning District in which they are located. The proposed lots are not located within the Airport Approach Protection Zone.

PLAN COMMISSION OPTIONS:

The following possible options for the Plan Commission:

1. Deny the preliminary CSM.
2. Approve the preliminary CSM without conditions.
3. Approve the preliminary CSM with other conditions as identified by the City of Watertown Plan Commission

ATTACHMENTS:

- Application materials.