

MEMO

TO: Mayor McFarland and Commissioners
FROM: Andrew Beyer, P.E.
DATE: March 6, 2024
RE: Plan Commission Meeting of March 11, 2024

Review and take action: 916 Labaree Street – Architectural and location review of Riverside Park restrooms

Background:

The City of Watertown is looking to develop a new restroom facility at Riverside Park. The restroom project was awarded in late February to the lowest responsible and responsive bidder, Ray Stadler Construction Co., Inc. with construction anticipated to begin in April. The proposed structure has a footprint of roughly 1,600 square feet. The new restroom facility will also go before the Site Plan Review Committee. The plan set is attached for review.

Per Wis. Stat. § 62.23(5):

*(5) Matters referred to city plan commission. The council, or other public body or officer of the city having final authority thereon, shall refer to the city plan commission, for its consideration and report before final action is taken by the council, public body or officer, the following matters: **The location and architectural design of any public building**; the location of any statue or other memorial; the location, acceptance, extension, alteration, vacation, abandonment, change of use, sale, acquisition of land for or lease of land for any street, alley or other public way, park, playground, airport, area for parking vehicles, or other memorial or public grounds; the location, extension, abandonment or authorization for any public utility whether publicly or privately owned; all plats of lands in the city or within the territory over which the city is given platting jurisdiction by ch. 236; the location, character and extent or acquisition, leasing or sale of lands for public or semipublic housing, slum clearance, relief of congestion, or vacation camps for children; and the amendment or repeal of any ordinance adopted pursuant to this section. Unless such report is made within 30 days, or such longer period as may be stipulated by the common council, the council or other public body or officer, may take final action without it.*

Options:

These are the following options available, but not limited to, for the Plan Commission:

1. Make an advisory recommendation to the Common Council
 - a. Negative advisory recommendation on the location and/or architectural design.
 - b. Positive advisory recommendation on the location and/or architectural design.
 - c. Positive advisory recommendation on the location and/or architectural design with additional recommendation.