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MEMO

TO: Mayor McFarland and Committee Members
FROM: Andrew Beyer, P.E.
DATE: March 9, 2023
RE: Finance Committee Agenda Narrative of March 13, 2023

Agenda Item:

Review and take possible action: Hire 2023 Engineering Interns

BACKGROUND

Each year, the Engineering Division hires college-level student interns seeking a career in an engineering field. Hired interns perform a multitude of tasks each year gaining valuable experience that can be applied to a chosen career path. Tasks performed are under the direction of Engineering Division staff and are performed cost effectively without the City having to hire engineering consultants to perform the same tasks.

Three of last year's summer college-level interns have indicated that they would like to return to work for the City during the summer of 2023. The final summer intern position will be filled by a High School Engineering Intern working for the City through the Skills for the Future Youth Apprenticeship program with the Watertown High School. Said intern will be graduating in June and has more than proven herself as capable of performing college-level work for the City's Engineering Division this summer. The Hourly wage rate range for college-level Engineering Division interns is \$14-\$19 per hour. 3.5 summer interns are budgeted in the Storm Water Utility with the remaining half of an intern position being funded through the Engineering Division budget.

Engineering is seeking permission to hire the following 2023 Summer Engineering Interns within the budgeted hourly wage rate range:

Returning Summer Interns:

Nathan Williams
Tanner Tremaine
Abe Luedke

New Summer Intern:

Karis Johnson